

GENESEE DISTRICT LIBRARY BOARD MEETING
at
Genesee District Library Headquarters
5:30 p.m.
4195 W. Pasadena Ave
Flint, MI 48504
September 20, 2021
Minutes

- Call to Order: 5:31 p.m.
- Present: Bennett, Conerly-Moon (via phone), Crites, Hostetler, Johns, Ryals-Massey and Towarnicky.
- Also Present: P. Parker, D. Conklin, A. Goldyn, K. Flynn, M. Boisclair, R. Tackabury, J. Montague, and C. Milner.
- Absent: Jones
- Public Comments: None.
- Approval of Consent Agenda: J. Towarnicky moved to approve the consent agenda as presented. Motion supported by R. Crites. Motion carried unanimously.
- Board Development: K. Flynn, Community Relations Manager, introduced her Community Relations team members. She showed a video presentation on her department's function in the library. She answered questions asked by various Board members.
- MMLC: J. Towarnicky stated a meeting was held on September 9. She discovered that GDL has a sizable revolving fund balance with MMLC. D. Conklin stated that we do make annual reimbursement requests from that revolving fund.
- Corporation Counsel: Nothing to add.
- GDL Foundation: J. Towarnicky stated there was a meeting on September 8, but she was not able to attend. She stated that the DVD sale has resumed and that F. Gulley is amazing at processing the withdrawn DVDs for the sale. She stated the GDL Foundation approved \$3,500 to purchase new chairs for the Burton Memorial branch.
- Written Reports: S. Bennett stated D. Conklin's report was well written. She noted that the timeline for installing a new generator is on par for everything else right now. D. Conklin stated that we are fortunate that we've found a company that will repair it. He stated that it will be significantly cheaper to repair it than replace it.
- J. Towarnicky stated it's exciting to see the work being done with teens and the literacy partnerships.
- L. Ryals-Massey inquired about a warranty for the generator repair and if the repair has been scheduled. D. Conklin replied the repair has not been scheduled yet, but we will be purchasing a maintenance agreement.
- L. Ryals-Massey offered kudos the Administrative team on the literacy partnerships.
- L. Ryals-Massey offered congratulations to J. Klich on her new adventure.

Written Reports
(continued):

L. Ryals-Massey stated she liked the idea of a diversity audit on the library collection.

L. Ryals-Massey stated she likes the changes made to the Talking Book Center. She inquired if there's a way to track the number of new patrons as a result of the new marketing materials that were sent out. D. Conklin stated there should be a way to track it.

L. Ryals-Massey stated it was a good thing to bring back T. Sumpter and promote him to Human Resources Manager.

L. Ryals-Massey stated she knows that the nomination process has been opened for the annual Black History Month Brunch. She suggested that we recognize the essential workers at the event.

L. Ryals-Massey stated that she's very impressed with the Digital Services Librarian taking the time to do technology tutoring with the public.

L. Ryals-Massey stated she saw a check to Dover Door Company and inquired if a new door was installed. D. Conklin stated that a new garage door was installed.

D. Conklin wanted to offer kudos to A. Goldyn on her work to get GDL removed from the State's corrective action plan list. L. Ryals-Massey stated she appreciates how seriously A. Goldyn takes her fiduciary responsibilities and handles the taxpayer's dollars. S. Bennett stated that's awesome. L. Ryals-Massey stated that A. Goldyn has done a stellar job since taking the Finance Manager position.

Monthly Statistics:

J. Towarnicky stated she's impressed with the program attendance. L. Ryals-Massey stated the numbers prove that we're giving the public exactly what they want during this COVID environment.

Finance Committee:

Nothing to report.

Personnel/Policy
Committee:

L. Ryals-Massey stated a meeting needs to be scheduled to finalize the pending items.

Proposed Scheduled
Closings in 2022:

R. Crites moved to approve the 2022 scheduled closings as presented. Motion supported by D. Hostetler. Roll call: ayes – Bennett, Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

Proposed Board Meeting
Dates in 2022:

S. Bennett moved to approved the 2022 Board meeting dates as presented. Motion supported by J. Towarnicky. Roll call: ayes – Bennett, Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

Election of Officers:

P. Parker explained that he would officiate the election process. He called for nominations for the Board Chair. J. Towarnicky nominated L. Ryals-Massey. Motion supported by R. Crites. P. Parker called for further nominations; however, none were forthcoming. V. Conerly-Moon moved to close nominations and elect L. Ryals-Massey as Board Chair. Motion supported by S. Bennett. Roll call: ayes – Bennett, Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

P. Parker called for nominations for Vice Chair. K. Johns nominated S. Bennett. Motion supported by J. Towarnicky. P. Parker called for further nominations; however, none were forthcoming. V. Conerly-Moon moved to close nominations and elect S. Bennett as

Election of Officers
(continued):

Vice Chair. Motion supported by D. Hostetler. Roll call: ayes – Bennett, Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

P. Parker called for nominations for Treasurer. R. Crites nominated K. Johns. Motion supported by J. Towarnicky. P. Parker called for further nominations; however, none were forthcoming. D. Hostetler moved to close nominations and elect K. Johns as Treasurer. Motion supported by V. Conerly-Moon. Roll call: ayes – Bennett, Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

P. Parker called for nominations for Secretary. L. Ryals-Massey nominated J. Towarnicky. Motion supported by S. Bennett. P. Parker called for further nominations; however, none were forthcoming. R. Crites moved to close nominations and elect J. Towarnicky as Secretary. Motion supported by V. Conerly-Moon. Roll call: ayes – Bennett, Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

Committee
Appointments:

L. Ryals-Massey stated she would like the committee appointments to remain the same. She stated that since K. Johns is now the Treasurer, he would become the Chair of the Finance Committee and R. Crites would remain on the committee.

Board Comments:

L. Ryals-Massey inquired about the annual staff in-service event. D. Conklin stated that the in-service is Monday, October 11 and Board members are invited to attend. He stated that if any Board member plans on attending, please let him know to ensure that enough food is served. He stated that further details will be sent to anyone interested in attending. L. Ryals-Massey stated that she has attended a few of the in-service events and found them to be very informative.

L. Ryals-Massey stated that she and D. Conklin have reviewed strategic plan consultants. She stated that more information will be forthcoming. D. Conklin stated that he has been in contact with the consultant and will have separate meetings with staff and managers on Monday, October 4. He stated the Personnel/Policy Committee will have a strategic plan draft to review in late November or early December and a finalized version at the January meeting.

L. Ryals-Massey stated that they are also looking at diversity, inclusion and equity training. She stated that D. Conklin is looking for a vendor for this training.

K. Johns offered kudos to the Community Relations team for their video presentation.

Adjournment:

6:40 pm.