

**GENESEE DISTRICT LIBRARY BOARD MEETING
Via Zoom & Telephone
5:30 p.m.
September 21, 2020
Minutes**

- Call to Order: 5:30 p.m.
- Moment of Silence: L. Ryals-Massey asked for a moment of silence in memory of W. Delaney, former Board Chair, who passed away on August 27, 2020.
- Present: Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky.
- Also Present: C. Stritmatter (Corporation Counsel), D. Conklin, and A. Goldyn. Public: T. Carlton, E. Kish, A. Young, and A. Berry.
- Absent: Bennett and Jones.
- Public Comments: None.
- Approval of Consent Agenda: R. Crites moved to approve the consent agenda. Motion supported by D. Hostetler. Motion carried unanimously.
- Board Development: Nothing to report.
- MMLC: R. Crites stated a meeting was held on August 10 via telephone. He stated that budget, salary increases were discussed. He stated that P. Clark was elected as the new board chair. He stated that three new members, including J. Towarnicky, were sworn in. He stated that J. Towarnicky replaces him on the board.
- Corporation Counsel: C. Stritmatter stated that they received a decision in the retiree lawsuit. He stated that the Court of Appeals ruled in GDL's favor; however, the retirees have until Thursday to file an appeal to the State Supreme Court.
- GDL Foundation: J. Towarnicky stated no meeting was held.
- Written Reports: R. Crites inquired about an employee injury listed in the report. D. Conklin stated that the employee is recovering nicely.
- D. Hostetler stated that he's really pleased that abc12 stepped up for the Black History Month Brunch. He stated it looks like it's going to be a great program. V. Conerly-Moon inquired if there will be any new recipients. L. Ryals-Massey stated there will not be new recipients as this will be a retrospective event.
- L. Ryals-Massey inquired about employees working remotely. D. Conklin stated that two employees in the technical services department were identified as the best candidates for being able to work remotely. He also stated that our Talking Book Center Librarian and IT employees are partial working from home. L. Ryals-Massey inquired if we are providing internet services to these employees. D. Conklin replied that the employee is providing their own internet service. He stated the employees were given the necessary hardware and software.

Written Reports
(continued):

L. Ryals-Massey inquired about any safety protocol for transferring materials from branch to branch. D. Conklin stated that items are quarantined when returned by patrons, but after that there are no special handling procedures.

L. Ryals-Massey inquired about the loss of service hours under the CARES Act. D. Conklin replied that the actual loss of service hours is 1,643, which is 3.8% of the total regular hours as of September 13.

L. Ryals-Massey stated that she really likes and appreciates what the Community Relations Department is doing with the virtual programming.

L. Ryals-Massey offered kudos on the grants.

V. Conerly-Moon stated she did not hear the date that W. Delaney passed away. L. Ryals-Massey stated it was August 27. V. Conerly-Moon inquired if anything was sent to the family. D. Conklin stated that a spray of flowers was sent for the visitation. He stated that he and A. Goldyn attended the visitation as well. L. Ryals-Massey stated that she sent a card on behalf of the board.

J. Towarnicky inquired about the unaudited expenditures report. She stated that when she adds the eight month expenditures and the year-to-date variance columns, it does not match the approved budget amount. A. Goldyn explained that the eight month expenditures column is merely 8/12th of the annual budget to show where the year-to-date expenditures should be. L. Ryals-Massey stated that D. Hostetler has some recommendations to the finance committee for changing the format of the monthly reports.

Monthly Statistics:

J. Towarnicky stated that she's a little surprised the online visits are down. D. Conklin stated that the online visits includes people that physically come into the library for online access.

Finance Committee:

Nothing to report.

Personnel/Policy
Committee:

J. Towarnicky stated the strategic plan has been tabled until they can meet in person to discuss it further. L. Ryals-Massey stated that she, S. Bennett and D. Conklin all agreed that it would be best to table it until the group can meet in person to discuss it further.

Election of Officers:

C. Stritmatter explained that he would officiate the election process. He called for nominations for the Board Chair. R. Crites nominated L. Ryals-Massey. Motion supported by J. Towarnicky. C. Stritmatter called for further nominations; however, none were forthcoming and nominations were closed. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

C. Stritmatter called for nominations for Vice Chair. L. Ryals-Massey nominated S. Bennett. Motion supported by D. Hostetler. C. Stritmatter called for further nominations; however, none were forthcoming and nominations were closed. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

C. Stritmatter called for nominations for Secretary. L. Ryals-Massey nominated J. Towarnicky. Motion supported by D. Hostetler. C. Stritmatter called for further nominations; however, none were forthcoming and nominations were closed. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

Election of Officers
(continued):

C. Stritmatter called for nominations for Treasurer. L. Ryals-Massey nominated R. Crites. Motion supported by D. Hostetler. R. Crites stated that we have new board members that may want the role; however, if no one wants it, he will do it. L. Ryals-Massey stated that D. Hostetler does have some financial background. D. Hostetler stated that he would prefer to have at least another year on the board under his belt before considering the role. C. Stritmatter called for further nominations; however, none were forthcoming and nominations were closed. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

Committee
Appointments:

L. Ryals-Massey stated she would like the committee members to remain the same. J. Towarnicky moved to keep the committee members the same. Motion supported by D. Hostetler. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

MMLC Board
Appointment:

L. Ryals-Massey stated that J. Towarnicky needs to be formally appointed to the MMLC Board. D. Hostetler moved to appoint J. Towarnicky to the MMLC Board. Motion supported by V. Conerly-Moon. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

Proposed Board Meeting
Dates for 2021:

L. Ryals-Massey stated the proposed 2021 board meeting dates is included in the packet. V. Conerly-Moon moved to approve the 2021 meeting dates. Motion supported by R. Crites. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

Proposed Scheduled
Closings for 2021:

L. Ryals-Massey stated the proposed 2021 scheduled/holiday closings list is included in the packet. V. Conerly-Moon moved to approve the 2021 scheduled/holiday closings. Motion supported by D. Hostetler. R. Crites inquired if there are any changes from what has been done previously. D. Conklin replied there are no changes. Roll call: ayes – Conerly-Moon, Crites, Hostetler, Johns, Ryals-Massey and Towarnicky; nays – none.

Board Comments:

D. Hostetler noticed in 2019 that on the website we had a diversity perspective highlighted and inquired why it wasn't continued. D. Conklin stated that the Diversity Committee originally planned it for just one year. He stated due to COVID, the committee has not met in 2020 to discuss future projects. D. Hostetler stated he really enjoyed reading it. L. Ryals-Massey suggested that D. Conklin contact the committee about continue the project.

V. Conerly-Moon inquired about the diversity language in the strategic plan. L. Ryals-Massey stated it has been tabled until further discussion can be held in person.

L. Ryals-Massey thanked R. Crites for serving on the MMLC Board. She thanked everyone for agreeing to serve on the same committees. She also thanked everyone for their confidence in her by re-electing her as board chair.

Adjournment:

V. Conerly-Moon moved to adjourn at 6:07 p.m. Motion supported by D. Hostetler. Motion carried unanimously.