

**GENESEE DISTRICT LIBRARY BOARD MEETING**

**At**

**Genesee District Library Headquarters**

**5:30 p.m.**

**4195 West Pasadena Avenue**

**Flint, MI 48504**

**June 18, 2018**

**Minutes**

Call to Order: 5:31 p.m.

Present: Armstrong, Bennett, Crites, Delaney, Jones, Ryals-Massey and Towarnicky.

Also Present: C. Stritmatter (Corporation Counsel), D. Conklin and A. Goldyn.

Absent: Conerly-Moon.

Public Comments: None.

Approval of  
Consent Agenda: W. Delaney stated he would like to amend the agenda to present the annual audit report after the board reports. J. Towarnicky moved to approve the amended agenda. Motion supported by S. Bennett. Motion carried unanimously.

Board Development: Nothing to report.

MMLC: R. Crites stated he signed some checks and thanked the board for giving him the opportunity to serve on the MMLC board.

Corporation Counsel: C. Stritmatter stated he had some lease and service agreements that require GDL signatures. D. Conklin stated that he had forwarded paperwork about Grand Blanc Township forming a new DDA and the ability to opt out. He wanted to make sure that P. Parker had sent out the correspondence for GDL to opt out.

GDL Foundation: M. Armstrong stated a meeting will be held later this week.

Written Reports: J. Towarnicky inquired why the fire at the funeral home in Swartz Creek was included in his report. D. Conklin stated that it was reported in the branch librarian's report under local events and he felt it relevant to share with the Board.

M. Armstrong inquired about the superintendent announcement in his report. D. Conklin stated again it is a local event at the Montrose library, where the building is actually on school grounds. He stated that it was also a local news and felt it was relevant to share the information with the Board.

M. Armstrong inquired about the Prime Time grant and the qualifications to be an under-served family. D. Conklin stated that there really are no qualifications. He stated that anyone that wants to participate and shows up can be involved. He stated that it is a three year grant and we are in the second year.

L. Ryals-Massey inquired about sending out thank you card when local Friends groups make donations. D. Conklin stated that formal thank you letters are sent to the donors.

L. Ryals-Massey inquired about the woman that claimed to be injured at the Burton Memorial location. D. Conklin stated that an investigation showed the woman missed a chair she intended to sit in. He reviewed the woman's request for the library to pay for

Written Reports  
(continued):

her to visit a doctor and declined to pay her to seek medical attention. R. Crites stated that most liability insurance policies have a feature called MedPay, where the insurance company would pay for a doctor visit. D. Conklin stated that he corresponded with P. Parker and was advised it would only cause problems because it clearly was not a GDL liability issue.

L. Ryals-Massey inquired about a new vendor listed in the check register. A. Goldyn replied that it is the telephone vendor for the VOIP system.

L. Ryals-Massey inquired about payments to LegalShield when we have corporation counsel available. A. Goldyn replied it is a benefit for the employees that is deducted from their paychecks.

Monthly Statistics: D. Conklin stated that the database usage statistic has dramatic decreases due to a change in tracking being reported by the vendor.

Finance Committee: Nothing to report.

Marketing Committee: Nothing to report.

Personnel Committee: Nothing to report.

Policy Committee: S. Jones stated he would defer to whoever produced the document that was handed out to the committee members tonight and R. Crites stated that he produced it. Discussion.

2017 Audit Report: J. Sabolish introduced himself as the lead auditor from Lewis & Knopf. He reviewed the audit summary handout and stated GDL had another clean audit. He noted that A. Goldyn continues to do an excellent job at controlling the library's finances. He answered the various questions from the board members. R. Crites moved to accept the audit report as presented. Motion supported by J. Towarnicky. Roll call: ayes – Armstrong, Bennett, Crites, Delaney, Jones, Ryals-Massey and Towarnicky; nays – none.

2017-2019 Strategic Plan Progress: D. Conklin gave a presentation on the progress made on the strategic plan. L. Ryals-Massey inquired if this is the presentation he will give to the Genesee County Commissioners and Grand Blanc Township Board. D. Conklin replied they will have a different presentation. J. Towarnicky inquired about the results of the summer reading program and D. Conklin stated participation is tracked and results are presented after the summer reading program has ended.

Board Comments: M. Armstrong stated her church members are talking about The Hub at the library. L. Ryals-Massey produced a copy of a newspaper that is available at the library.

R. Crites inquired about the Digital Librarian position. L. Ryals-Massey stated that the Personnel Committee still needs to review and recommend the position before the position can be filled. She stated that she is working to schedule the next committee meeting.

S. Jones inquired about having a future presentation regarding a plan to address the pension and OPEB liabilities. D. Conklin stated that it could be done.

R. Crites inquired about the litigation. C. Stritmatter stated that it is still in the discovery phase and that depositions have been scheduled.

**Agenda Number: IV Item: B**

Adjournment: L. Ryals-Massey moved to adjourn at 6:46 pm. Motion supported by R. Crites. Motion carried unanimously.