

**GENESEE DISTRICT LIBRARY BOARD MEETING  
At  
Genesee District Library Headquarters  
5:30 p.m.  
4195 West Pasadena Avenue  
Flint, MI 48504  
April 16, 2018  
Minutes**

- Call to Order: 5:43 p.m.
- Present: Armstrong, Delaney, Jones, Ryals-Massey and Towarnicky.
- Also Present: P. Parker (Corporation Counsel), D. Conklin and A. Goldyn. Public: Mark Whalen (Mt. Morris resident)
- Absent: Bennett, Conerly-Moon and Crites.
- Public Comments: None.
- Approval of Consent Agenda: S. Jones moved to approve the consent agenda as presented. Motion supported by L. Ryals-Massey. Motion carried unanimously.
- Board Development: Nothing to report.
- MMLC: Nothing to report.
- Corporation Counsel: P. Parker stated that he has received eight signed lease and service agreements. He stated he has received correspondence from Beecher and Mount Morris. He stated they are asking GDL to help pay for a portion of the utilities and/or cleaning services. P. Parker continued to say that per the District Library Agreement that GDL will not maintain any building other than the Headquarters. He stated that the local municipalities are responsible for maintaining the buildings and providing the utilities. P. Parker asked the board to amend the agenda to include a response to Beecher and Mount Morris regarding their requests. S. Jones moved to amend the consent agenda to include a response by Corporation Counsel to the building authorities for the Beecher and Mount Morris locations. Motion supported by L. Ryals-Massey. Motion carried unanimously. P. Parker stated the only locations he has not heard from about the lease and service agreements are Atlas Township, Forest Township, Gaines Township and the City of Fenton.
- GDL Foundation: Nothing to report.
- Written Reports: L. Ryals-Massey inquired about the source of the Montrose closing rumor and noted that typically we do not respond to rumors via social media. D. Conklin stated that a reply was actually sent via a private message to a resident of Montrose who inquired about the status of the relationship, not posted on the public Facebook page, even though last month's report may have led board members to believe it was posted on Facebook. He stated that in the past, Montrose Township has been the sole entity to maintain the premises. He stated that going forward Montrose Township would like to partner with the City of Montrose and Montrose Community Schools to share the responsibility of maintaining that branch.  
  
L. Ryals-Massey stated she read through the Hill Road corridor improvement act and inquired about the amount of the property tax capture. D. Conklin replied that the Hill

Written Reports  
(continued):

Road Corridor Improvement Authority estimates that during their life span they will capture approximately \$500,000 of our tax revenue.

L. Ryals-Massey inquired about the other director's response regarding the patron upset by our refusal to let her dog into the library. D. Conklin stated the other director was in agreement with our decision because it's not a service animal; however, it was a new employee that had to be informed of the ADA requirements.

L. Ryals-Massey inquired if feedback from the staff was being collected after each of the GDL University sessions and D. Conklin replied that J. Klich is collecting it.

L. Ryals-Massey inquired about the work comp situation. D. Conklin replied that an employee claimed to be hurting while a work. Admin staff then asked if the employee was injured at work and the employee replied she did not know, so she was sent to our designated clinic to get it checked. Our insurance carrier then reviewed the case and determined that it was not a work comp issue. The employee was then referred to their primary care physician for follow-up care.

L. Ryals-Massey offered kudos to the Children's Librarian and IT Manager, for pushing the envelope with all the extra things they do for GDL.

M. Armstrong commented on the Meet Your Muslim Neighbor program. She's proud that we are offering programs that are important to the community and promoting diversity. D. Conklin stated a patron called to complain thinking it was a religious program and he explained that it was a cultural program, which satisfied the patron.

Monthly Statistics:

L. Ryals-Massey inquired how we can improve on the areas that are declining. D. Conklin replied that it is something that is analyzed on a regular basis. J. Towarnicky inquired about doing an online survey to see if we have items that patrons want. D. Conklin replied that we recently did a similar survey as part of the strategic plan process. S. Jones inquired about the rate of return on the survey for the strategic plan. D. Conklin stated he would get that information to him.

Finance Committee:

Nothing to report.

Marketing Committee:

Nothing to report.

Personnel Committee:

Nothing to report.

Policy Committee:

Nothing to report.

Director's Evaluation:

W. Delaney stated that the evaluation has been filed in his personnel folder. The action item on this will be removed.

Director's 2018 Goals:

L. Ryals-Massey stated that as a part of the Director's annual evaluation, he presents a list of goals for the next year and the Board votes to approve them. She stated that per a Board member's request, the goals have been revised to show a link to the strategic plan. L. Ryals-Massey moved to approve the Director's 2018 goals as presented. Motion supported by J. Towarnicky. Motion carried unanimously.

TIFA-Hill Road Corridor  
Improvement Authority:

D. Conklin stated that he tried to include all previous information that was distributed last year when the group was forming. He stated that the authority is amending its plan and now would be our opportunity to opt out. Further discussion centered on how TIFA's and DDA's work, as well as, if we should opt out of all TIFA's or just certain ones. S. Jones moved to opt out of all TIFA's whenever possible. Motion supported by M. Armstrong.

**Agenda Number: IV Item: B**

Roll call: ayes – Armstrong, Delaney, Jones, Ryals-Massey and Towarnicky; nays – none.

Letter to Beecher and Mt. Morris:

L. Ryals-Massey moved that the Board direct the Corporation Counsel to confirm in writing to Mount Morris and Beecher that the requirements for payment by building owners of utilities, janitorial, snow removal, landscaping and other maintenance are still required. Motion supported by S. Jones. Motion carried unanimously.

Board Comments:

M. Armstrong commented on the recent local author event at Grand Blanc. She really enjoyed the event and urged other board members to read a couple of the books. She hopes that the event continues.

L. Ryals-Massey commented on an insert that was delivered in the Grand Blanc View that she found racially offensive. She stated she has contacted the publisher about the matter. She suggested that GDL consider suspending advertising with the View papers. She stated that she is waiting to hear back from the publisher to discuss it.

S. Jones stated that he is in the process of starting an organization called Recreate Flint that will honor citizens of Flint. He said that on Saturday he is hosting an event to honor some local legends that have made a difference.

Adjournment:

L. Ryals-Massey moved to adjourn at 6:54 p.m. Motion supported by M. Armstrong.