

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

February 19, 2018

Minutes

- Call to Order: 5:30 p.m.
- Present: Armstrong, Conerly-Moon, Crites, Delaney, Jones, and Ryals-Massey.
- Also Present: C. Stritmatter (Corporation Counsel), D. Conklin and A. Goldyn. Public: Mark Whalen (Mt. Morris)
- Absent: Bennett and Towarnicky.
- Public Comments: None.
- Approval of
Consent Agenda: R. Crites moved to approve the consent agenda as presented. Motion supported by S. Jones. Motion carried unanimously.
- Board Development: Nothing to report.
- MMLC: R. Crites stated that he recently signed checks; clicked buttons to balance their month-end process; and got signed up with attend Legislative Days with D. Conklin in Washington D.C. in May.
- Corporation Counsel: C. Stritmatter stated that the lease and service agreements have been sent out to the local municipalities. He stated that the City of Mount Morris has stated that they do not want to pay for janitorial services at that branch. D. Conklin explained to the board that GDL cannot be responsible for the cost of maintaining any location other than the Headquarters. R. Crites and V. Conerly-Moon inquired how much it costs for their janitorial service. D. Conklin stated he would inquire and report it back to the board. S. Jones inquired if it was ever considered holding the board meetings at the various branches to see the conditions of the facilities. W. Delaney stated it is a board decision to travel to different locations for the meetings. D. Conklin stated that not all locations have adequate space to hold a board meeting.
- GDL Foundation: M. Armstrong stated the next meeting is in March.
- Written Reports: L. Ryals-Massey inquired who would be teaching the GDL U class titled "Understanding your relationship with your local municipality and friends group" and D. Conklin replied that he is teaching that class. L. Ryals-Massey also remarked that it's great the D. Conklin has been invited to speak at the County Commissioners' meeting.
- L. Ryals-Massey stated that the annual vacation approval process sounds arduous and inquired if there was room to improve it. D. Conklin stated that the process has been greatly improved since J. Klich has handled it.
- L. Ryals-Massey offered kudos to the Children's Librarian for engaging teens with recent drama club programs. She also inquired if the presentation program kits were purchased or gifted to us and D. Conklin replied they were purchased.

Written Reports
(continued):

M. Armstrong wanted to compliment the staff for their efforts at the recent Black History Month Brunch.

M. Armstrong gave D. Conklin a list of children's books and youth's books that she wants passed along to the Children's Librarian.

M. Armstrong inquired if we are "in the black" financially and A. Goldyn replied affirmatively.

Monthly Statistics:

W. Delaney stated that going forward, the statistics will be included in the board mailing so that everyone has time to review it prior to the meeting.

Finance Committee:

R. Crites stated that today he met with the auditor from Lewis & Knopf, which is required before they can begin the annual audit process.

Marketing Committee:

Nothing to report.

Personnel Committee:

L. Ryals-Massey stated that she and W. Delaney met with D. Conklin prior to the meeting to discuss his performance evaluation results. She stated board members may contact D. Conklin about the feedback that was received. S. Jones stated since he and J. Towarnicky were not included in the evaluation process due to their appointments to the board late in the year, he inquired if it was appropriate for him to abstain from voting on the evaluation. L. Ryals-Massey replied that it is appropriate for him to abstain.

Policy Committee:

Nothing to report.

Director's Evaluation:

L. Ryals-Massey moved to accept the director's performance evaluation. Motion supported by M. Armstrong. L. Ryals-Massey stated that the 2018 goals have been extracted from the evaluation and were given to the board. She asked board members to provide feedback before the March meeting. Further discussion centered on the 2018 goals. L. Ryals-Massey reminded the board that they are only voting on the performance evaluation tonight. Roll call vote: ayes – Armstrong, Crites, Delaney, Ryals-Massey; nays – Conerly-Moon; abstain – Jones. Motion failed. This item will be placed on the March agenda under unfinished business.

Board Comments:

W. Delaney reminded the board that the director's 2018 goals would be an action item at the March meeting. V. Conerly-Moon stated she would like to see the director's 2018 goals tied to GDL's strategic plan.

L. Ryals-Massey stated the Black History Month Brunch was very successful. V. Conerly-Moon stated the feedback from the community is always over the top. L. Ryals-Massey stated that there will be three new people coming on to the Brunch Committee and M. Armstrong would take her place. She also stated that the application process has been tweaked to get clarity on the suggestions.

R. Crites stated he would not be at the March meeting. He inquired if it was possible to attend the meeting via telephone. C. Stritmatter stated he would check into that possibility.

Adjournment:

L. Ryals-Massey moved to adjourn at 6:45 p.m. Motion supported by R. Crites.