

Mission Statement

To be a community destination for traditional and online resources which empower and enrich the individual.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

January 25, 2016

Minutes

Call to Order: 5:30 p.m.

Present: Armstrong, Bennett, Conerly-Moon, Crites, Delaney, Frazier, and Ryals-Massey.

Also Present: P. Parker (Corporation Counsel), D. Conklin, A. Goldyn, J. Schwarz, and E. Button.
Public: C. Jackson and E. Kish.

Absent: Lane.

Public Comments: None.

Approval of
Consent Agenda: W. Delaney stated he wanted to amend the agenda as follows: add S. Bennett's resignation as chairperson from the policy committee and the appointment of W. Frazier as chairperson to the policy committee to the top of the list in the new business section on the agenda. R. Crites moved to accept the amended consent agenda. Motion supported by L. Ryals-Massey. Motion carried.

Board Development: Nothing to report.

MMLC: R. Crites stated he has handed out a synopsis of the meeting that was held last week and the next meeting will be held on May 12.

Corporation Counsel: Nothing to report.

GDL Foundation: Nothing to report.

Written Reports: L. Ryals-Massey inquired if the window breaking at Grand Blanc was due to the recent renovations. D. Conklin replied that it was not.

L. Ryals-Massey inquired if the monies received from the Hougen Foundation were grant proposals and D. Conklin stated they were not.

L. Ryals-Massey inquired when the final head count for the Black History Month Brunch has to be turned into Riverfront. E. Button replied it needs to be turned in on Tuesday, February 2 and we are currently at 550 people out of a possible 650.

L. Ryals-Massey inquired about the software licensing. D. Conklin replied that they are group licenses and are purchased through an organization called Tech Soup at a fraction of the cost.

Written Reports
(continued):

M. Armstrong inquired who decides how to use donations that are received without a specified purpose. D. Conklin stated that the branch librarian will make recommendations to the administrative staff and then the administrators decide if it is an appropriate.

M. Armstrong inquired if the trailer bill to the election reform law had been introduced yet. D. Conklin stated he has followed up with Corporation Counsel and that there have been two trailer bills introduced. He stated one of them is more favorable to libraries and would eliminate that language; however, the second tries to define it more. Further discussion centered on the interpretations of Public Act 269 regarding mass communications in millage campaigns.

L. Ryals-Massey inquired about measuring the effectiveness of the staff Overdrive training. D. Conklin stated that he and M. Higginbottom, Branch Operations Manager, developed a survey that staff took pre-training and post training to score their knowledge before and after the training.

L. Ryals-Massey inquired about the miscellaneous line of the expenditures report and the fact she did not see a corresponding adjustment listed on the proposed budget amendments. A. Goldyn replied it is listed as account number 470 for Restricted Funds – Gifts.

Monthly Statistics: Nothing to report.

Finance Committee: Nothing to report.

Marketing Committee: Nothing to report.

Personnel Committee: L. Ryals-Massey stated the committee met on January 8 to compile the results of the director’s evaluation feedback forms. She stated that she and W. Delaney met with D. Conklin today to review the feedback.

Policy Committee: S. Bennett stated that there is a considerable amount of material for W. Frazier to review.

Proposed Millage
Ballot Language: P. Parker stated there have been no changes to the proposed language.

Policy Committee Chair
Resignation: W. Delaney asked for a motion to accept the resignation of S. Bennett as the policy committee chairperson. L. Ryals-Massey moved to accept the resignation and the motion was supported by V. Conerly-Moon. Motion carried.

Policy Committee Chair
Appointment: W. Delaney asked for a motion to appoint W. Frazier as the policy committee chairperson. V. Conerly-Moon moved to accept the appointment and the motion was supported by S. Bennett. Motion carried.

2015 Budget
Amendments: A. Goldyn stated that a list of proposed 2015 budget amendments was included in the board packet. She stated that it is a simple budget neutral adjustment to specific line items. W. Frazier moved to accept the 2015 budget amendments as presented. Motion supported by V. Conerly-Moon. Motion carried.

Director’s Evaluation: W. Delaney inquired if D. Conklin would prefer to have his annual evaluation handled in closed or open session. D. Conklin replied that it could be done during open session. L. Ryals-Massey distributed copies of the performance evaluation and a list of 2016 goals. She asked the board members take a few minutes to review it and ask questions. M.

Agenda Number: IV Item: C

Armstrong moved to accept the evaluation and 2016 goals as presented. Motion supported by W. Frazier. Roll call: ayes – Armstrong, Bennett, Conerly-Moon, Crites, Delaney, Frazier, and Ryals-Massey; nays – none.

Closed Session: S. Bennett moved to enter closed session at 5:56 pm to discuss the current union negotiations. Motion supported by R. Crites. Motion carried.

Open Session: R. Crites moved to return to open session at 6:01 pm. Motion supported by M. Armstrong. Motion carried.

Board Comments: D. Conklin pointed out that informational millage fliers and the new program booklet are on the table and to feel free to take one.

Adjournment: R. Crites moved to adjourn at 6:13 pm. Motion supported by M. Armstrong. Motion carried.