

Mission Statement

To be a community destination for traditional and online resources which empower and enrich the individual.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

September 21, 2015

Minutes

Call to Order: 5:30 p.m.

Present: Bennett, Crites, Frazier, Lane and Ryals-Massey.

Also Present: M. Gildner (Corporation Counsel), D. Conklin, and A. Goldyn. Public: T. Bennett.

Absent: Armstrong, Conerly-Moon, and Delaney.

Public Comments: T. Bennett likes that more computers were added to the Grand Blanc-McFarlen location. He also likes the private study rooms available at that location.

Approval of

Consent Agenda:

C. Lane moved to approve the consent agenda. Motion supported by R. Crites. L. Ryals-Massey stated that the board elections and committee appointments should be tabled until the next meeting when all of the board members will be in attendance. C. Lane and R. Crites agreed to amend their motions to support the agenda change. Motion carried unanimously.

Board Development: Nothing to report.

MMLC:

R. Crites stated that a meeting was held a couple of weeks ago and he is now the Vice Chairperson of the MMLC Board and the Chair of the MMLC Personnel Committee. He stated that they adopted a revised version of the standards and purposes of the co-op.

Corporation Counsel:

Nothing to report. C. Lane inquired if the lawsuit settlement had been executed. M. Gildner stated he was not aware if we had received final signed copies of the settlement. A. Goldyn stated the payment had been cashed.

GDL Foundation:

Nothing to report.

Written Reports:

C. Lane stated that the Director's report was extremely informative and well written. D. Conklin stated that his success has a lot to do with the Administrative Team, which provides content for his monthly report.

C. Lane inquired if there were any outstanding maintenance issues at any of the branches and hopes that all branches are expeditious in making all necessary repairs. D. Conklin stated that in the time he has been with GDL, all maintenance issues have been addressed in a timely manner. C. Lane inquired if D. Conklin was aware of an ADA report that was completed in 2008 by an engineering firm. D. Conklin replied he had not seen the report and C. Lane suggested he review it. C. Lane stated that local municipalities can use Community Development Block Grants to address any issues outlined in the report.

Written Reports (continued):

C. Lane inquired if the gentleman that was taken to the hospital by ambulance is expected to be okay. D. Conklin stated that he has not heard anything more about the gentleman.

C. Lane inquired if the stolen property situation has been resolved. D. Conklin replied it has not. L. Ryals-Massey stated it will be discussed later in the agenda.

C. Lane suggested giving local police, fire and ambulance personal handwritten thank-you notes when responding to patron issues.

R. Crites noted there were quite a few separations of employment listed and wondered if it was because summer was over and D. Conklin replied affirmatively.

S. Bennett stated she liked the Summer Reading statistics that were handed out.

L. Ryals-Massey stated she liked the redesigned website and the Library Card Month discount at participating local businesses is an excellent idea.

C. Lane inquired when the next health care audit (OPEB actuarial study) would be completed. A. Goldyn replied that it would be completed in 2016.

Monthly Statistics: Nothing to report.

Finance Committee: C. Lane stated a meeting will need to be held next month to review the budget draft. C. Lane inquired about the process for recommending a salary increase for the administrative staff. L. Ryals-Massey stated that it is up to the Director to decide the amounts after consulting with the Finance Manager to verify that funds are available and then Finance Committee Chair. C. Lane inquired about an increase for the Director. L. Ryals-Massey stated that is entirely up to the Board to decide. R. Crites inquired how any increases would be decided. D. Conklin stated that the Human Resources Manager had prepared a salary study report which was reviewed by the Personnel Committee and will be used as a guideline by D. Conklin when considering salary increases.

Marketing Committee: Nothing to report.

Personnel Committee: L. Ryals-Massey stated that by Friday, September 25th, board members should receive the Director's evaluation form. She stated that it needs to be returned to her by November 1.

Policy Committee: Nothing to report.

FOIA Appeal: D. Conklin stated that on August 21 a patron, who is an attorney, left his briefcase/satchel at the Headquarters branch. The patron returned to the branch the next day to see if anyone had turned it into the lost & found. The patron realized that we had video footage of patrons entering/exiting the building and requested to view it. D. Conklin stated due to the Library Privacy Act, he could not turn over the footage without a court order. M. Gildner stated the patron has tried to obtain the video footage by filing a FOIA request; however, this is not the proper method to obtain it. M. Gildner stated the patron's FOIA request was denied and the patron has filed an appeal. M. Gildner stated the patron has since been instructed on the proper manner to obtain the video footage. M. Gildner stated that he recommends the board deny the FOIA appeal. Further discussion centered on the proper procedure the patron should have followed. W. Frazier moved to deny the FOIA appeal. Motion supported by C. Lane. Motion carried unanimously.

Board Comments: S. Bennett remarked that she really likes the recently redesigned website.

Adjournment: C. Lane moved to adjourn at 6:13pm. Motion supported by R. Crites. Motion carried unanimously.