

Mission Statement

To be a community destination for traditional and online resources which empower and enrich the individual.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

June 15, 2015

Minutes

- Call to Order: 5:30 p.m.
- Present: Armstrong, Conerly-Moon, Crites, Delaney, Frazier, Lane and Ryals-Massey.
- Also Present: P. Parker (Corporation Counsel), D. Conklin, A. Goldyn, D. McGuire, M. Higginbottom, C. Wells and J. Escamilla. Public: A. Naber.
- Absent: Bennett.
- Public Comments: None.
- Approval of
Consent Agenda: W. Delaney stated the agenda would be amended under the heading New Business to change item C to FOIA Resolution and then Discussion of pending litigation would become item D. C. Lane moved to approve the amended consent agenda and amend the May 18 minutes. She stated under the Written Reports section, the last sentence of the last paragraph should have “5%, whichever is” inserted after “the rate of inflation or” and before “less each year.” Motion supported by V. Conerly-Moon. Roll call: ayes – Armstrong, Conerly-Moon, Crites, Delaney, Frazier, Lane and Ryals-Massey; nays – none.
- Board Development: Nothing to report.
- MMLC: R. Crites stated he attended a meeting where the MMLC strategic plan was approved.
- Corporation Counsel: P. Parker stated he spoke to corporation counsel for Genesee County and believes they are finished making changes to the retirement ordinance to reflect the changes made in our last collective bargaining agreement. C. Lane inquired if these changes would affect the upcoming contract negotiations and P. Parker stated it would not because we have already made the changes.
- GDL Foundation: W. Frazier stated a meeting was held last week. She stated a fundraising event would be held at the Barnes & Noble store at the Genesee Valley Center on Saturday, June 20.
- Written Reports: L. Ryals-Massey inquired about the \$1,000 donation. D. Conklin replied it was a donation to the Davison branch and it is to be used to purchase children’s materials.
- L. Ryals-Massey inquired if the network outage has been repaired temporarily or permanently. D. Conklin stated it was due to a faulty piece of equipment on our end.
- L. Ryals-Massey inquired about the investment committee and if it was considered to be union business. D. Conklin stated it is not considered union business, even though union members are a part of the committee.

Written Reports
(Continued):

L. Ryals-Massey inquired if the new wireless access points were a result of switching internet vendors. D. Conklin replied it is not related to it.

C. Lane stated she would like to see more consistency in D. Conklin's reports regarding monetary amounts and branches for donations and grants. C. Lane stated she would like to see the value of the grant D. Conklin received in order to attend the Legislative Day with the MMLC. D. Conklin stated he will get the figure to her.

C. Lane complimented the staff on the link she received of the great staff video for summer reading club.

V. Conerly-Moon inquired if A. Goldyn had anything additional to add to her report. A. Goldyn stated that the Master Gardeners had some flowers donated to them and they were able to plant them in our garden area. C. Lane inquired if a thank you note would be sent and A. Goldyn replied one had been sent.

L. Ryals-Massey inquired if accident reports were documented other than just in the monthly report. A. Goldyn replied that she keeps a file of the written accident reports.

Monthly Statistics: Nothing to add.

2015 Progress Check: D. Conklin presented a 2015 Progress Check to the board. D. Conklin answered questions from the board about the various slides.

Finance Committee: C. Lane stated no meeting has been held, but would like to hold one in the near future. C. Lane stated that A. Naber has completed and signed the paperwork that needs to be filed with the County Clerk's office for the millage. W. Delaney thanked A. Nabor for agreeing to help with the upcoming millage.

Marketing Committee: R. Crites stated no meeting has been held; however, he received some documentation regarding millage campaigns and will email it to the board members. He also stated that there will be a millage workshop in February 2016.

Personnel Committee: L. Ryals-Massey apologized that no meetings have been held. She stated that a meeting can be held after July 7 now that she's feeling better.

Policy Committee: Nothing to report.

Millage: C. Lane the name of the millage fundraising committee will be Genesee District Library Supporter or GDL Supporter for short. C. Lane stated that a millage date still needs to be decided. She stated that the following dates are available: November 3, 2015; May 3, 2016; August 2, 2016; November 1, 2016; and May 2, 2017. C. Lane stated her two preferred dates would be November 3, 2015 and May 3, 2016 because it would avoid the hot political issues of the August and November 2016 election dates. C. Lane stated that there will be other issues on the ballot for November 2015 and if we opted for that date, we would share the election cost with the other groups; however, if we went in May 2016, we would pay the entire cost of the election unless more groups place an issue on the ballot. P. Parker stated it is better to hold the election at a time we believe that it would pass, even if the costs are higher, than to hold it at another time when we are unsure if it would pass. V. Conerly-Moon stated she would like it to be held in November 2015 due to the potential higher voter turnout and hope for the best. W. Delaney called for a motion to approve a date. C. Lane moved to place a renewal millage on the May 3, 2016 ballot. Motion supported by R. Crites. Roll call: ayes – Armstrong, Delaney and Lane; nays – Conerly-Moon, Crites, Frazier and Ryals-Massey. Motion failed.

Millage (Continued): R. Crites asked that the issue be tabled until the July meeting. C. Lane asked what information does the board need in order to make a decision on a date. L. Ryals-Massey stated she knows that it would be free for us to place it on the August and November 2016 ballots. She inquired if it would be too convoluted/too many issues on the ballot those months. C. Lane stated it would and that we would have a better chance of having GDL supporters to turn out at a different time.

Publicly Funded Health Insurance Contribution: A. Goldyn stated that every year the board needs to decide on the method to be used to calculate the employees' health care deduction under state law. The two methods are the 80/20 and the Hard Cap. She stated that we currently use the 80/20 method as it is the more equitable method for the 48 employees that have the health insurance. She explained that under the Hard Cap method, only 3 of the 48 employees, would contribute towards their healthcare beginning July 1 and that GDL would lose approximately \$34,000 to offset the cost of the insurance. A. Goldyn stated that she recommends the board adopt the 80/20 method. C. Lane moved to adopt the 80/20 method. Motion supported by L. Ryals-Massey. C. Lane stated that the 80/20 method is the most widely used method among municipalities. Roll call: ayes - Armstrong, Conerly-Moon, Crites, Delaney, Frazier, Lane and Ryals-Massey; nays – none.

OPEB Liability: A. Goldyn recommended \$150,000 be transferred into the OPEB designated fund before the end of the year. L. Ryals-Massey moved to transfer funds to the OPEB account. Motion supported by V. Conerly-Moon. R. Crites inquired if the year's end general fund balance would be sufficient. A. Goldyn replied it would and D. Conklin stated the remaining balance would be in-line with the strategic plan. C. Lane stated the last audit report showed that we had an unfunded OPEB liability of \$4.1 million. She stated would prefer to see \$250,000 be placed into the OPEB fund. R. Crites inquired if we are making progress to reduce the liability. A. Goldyn stated that we are making progress and when the next actuarial report is completed in 2016, it will reflect that fact due to the changes we have made in the healthcare plans offered to our current and retired employees. L. Ryals-Massey stated she understands C. Lane's point; however, the board must remember they are not to be involved in library operations. She stated that if administrative member makes a recommendation that is logical/factual, then the board needs to be supportive of that decision. W. Delaney inquired if there was further discussion; none was forthcoming so he called for a roll call vote. Roll call: ayes – Armstrong, Conerly-Moon, Crites, Delaney, Frazier, Lane and Ryals-Massey; nays – none.

FOIA Resolution: P. Parker stated that the Freedom of Information Act law has been revised and the changes go into effect on July 1, 2015. He stated that the main change to it is the costs associated with such a request. P. Parker stated the resolution reads as follows: Whereas, Genesee District Library is a public body subject to the Michigan Freedom of Information Act (FOIA), Public Act 442 of 1976; and whereas, FOIA was amended by Public Act 563 of 2014, effective as of July 1, 2015, whereas, GDL wishes to authorize library director David Conklin, its FOIA Coordinator, to implement changes to the GDL FOIA Procedures and Guidelines consistent with the FOIA Amendments; now, therefore, it is hereby resolved that library director David Conklin, FOIA Coordinator for GDL, is hereby authorized to implement changes to the GDL FOIA Procedures and Guidelines consistent with the FOIA Amendments, create an "Itemization of Costs Form", and to create a "Written Public Summary" of such procedures and guidelines, with such changes to be effective as of July 1, 2015. R. Crites moved to accept the FOIA resolution. Motion supported by W. Frazier. Roll call: ayes – Armstrong, Conerly-Moon, Crites, Delaney, Frazier, Lane and Ryals-Massey; nays – none.

Closed Session: C. Lane moved to enter into closed session to discuss pending litigation at 6:54 p.m. Motion supported by L. Ryals-Massey. Roll call: ayes – Armstrong, Conerly-Moon, Crites, Delaney, Frazier, Lane and Ryals-Massey; nays – none.

Agenda Number: IV Item: C

Open Session: C. Lane moved to enter open session at 7:09 p.m. Motion supported by R. Crites. Roll call: ayes – Armstrong, Conerly-Moon, Crites, Delaney, Frazier, Lane and Ryals-Massey; nays – none.

Board Comments: None.

Adjournment: 7:10 p.m.