

Mission Statement

To be a community destination for traditional and online resources which empower and enrich the individual.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

April 20, 2015

Notes

Call to Order: 5:30 p.m.

Present: Armstrong, Delaney, Lane and Ryals-Massey. (Lack of Quorum – presenters spoke but no action could be taken)

Also Present: M. Gildner (Corporation Counsel), D. Conklin, A. Goldyn, J. Escamilla, K. Lindsay (auditor from Lewis & Knopf), N. Pospiech (ERISA document)

Absent: Bennett, Conerly-Moon, Crites and Frazier.

Audit Report: K. Lindsay, an auditor with Lewis & Knopf, discussed the audit summary handout given at the meeting. He stated that GDL had another clean audit. He stated handout shows that the 2014 revenue and expenditures were lower than the 2013 revenue and expenditures. He noted that GDL was again able to increase the Fund Balance in 2014 by a large amount. He noted that A. Goldyn has done an excellent job at controlling the finances. He spoke about the GASB 68 reporting changes that will take place on the 2015 audit report, which could make the balance sheet appear in the negative. C. Lane noted that GDL has a large amount of funds that are not fully insured by the FDIC. K. Lindsay stated that GDL current uses eight different financial institutions; however, some of the funds could be spread out more. He suggested looking at the current investment policy and possibly revising it. C. Lane suggested A. Goldyn contact E. Guzak, Treasurer at Grand Blanc Township, for their investment policy. L. Ryals-Massey inquired about the purpose of the pre-audit questionnaire sent to certain board members. K. Lindsay replied it is a fraud questionnaire and the questions depend on your role in the organization. He stated the main purpose is to see if anyone believes there is any type of fraud occurring in the organization.

ERISA Plan Document: W. Delaney asked N. Pospiech to introduce himself. N. Pospiech stated he is the owner of Journey Retirement Plan Services in Grand Rapids. He stated that J. Escamilla had contacted him about ERISA compliance. He stated that GDL has been out of compliance since 2009; however, GDL is not alone. He stated that he met with D. Conklin, A. Goldyn and J. Escamilla in December to see what optional employee retirement investments GDL offers. He stated from there he was able to put together an ERISA plan document that would bring us into compliance with the Department of Labor. He stated if an auditor caught it, the fine for being out of compliance for five years would be approximately \$45,625. However, he stated that we can self-report our non-compliance for a fine of only \$1,500.

Adjournment: 6:30 p.m.