

Mission Statement

To be a community destination for traditional and online resources which empower and enrich the individual.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

March 16, 2015

Minutes

Call to Order: 5:33 p.m.

Present: Armstrong, Bennett, Conerly-Moon, Crites, Delaney, Frazier, Lane and Ryals-Massey.

Also Present: M. Gildner (Corporation Counsel), D. Conklin, A. Goldyn and E. Button.

Absent: None.

Public Comments: None.

Approval of

Consent Agenda: R. Crites moved to approve the consent agenda as presented. Motion supported by V. Conerly-Moon. Roll call: ayes – Armstrong, Bennett, Conerly-Moon, Crites, Delaney, Frazier, Lane and Ryals-Massey; nays – none.

Board Development: Nothing to report.

MMLC: Nothing to report.

Corporation Counsel: Nothing to report. C. Lane inquired about proposed ballot language for the next millage. M. Gildner stated he had a memo from D. Figura that answered some millage questions. L. Ryals-Massey stated it would be discussed under the new business section on the agenda.

GDL Foundation: W. Frazier stated the foundation will be having a fundraiser on June 20th at Barnes and Noble. She stated more information would be available at a later date.

Written Reports: C. Lane inquired if Friends groups' purchases were tracked through the gift funds. D. Conklin stated there are a couple ways that can happen. He stated sometimes the Friends have their own bank accounts and purchase items directly; they can have GDL order it and they reimburse us for the purchase; or if their branch has gift money on record, it can be deducted from the gift fund balance. C. Lane wanted to compliment the Friends of Forest Township, Flint Township and other branches and she appreciates D. Conklin reporting about it. C. Lane inquired when patrons make donations if they were made aware they can donate to the GDL or to the local community supporting the building and D. Conklin stated that patrons have been made aware.

L. Ryals-Massey inquired about notifying people when donations are made in memory of a family member. A. Goldyn replied that it depends if the donor has requested we notify the family or not.

Written Reports
(continued):

L. Ryals-Massey inquired about the cost of sponsoring WJRT's Monday's Child segment and E. Button replied it is \$200 per week. L. Ryals-Massey inquired if the cost was built into the public relations budget and E. Button replied it is.

L. Ryals-Massey remarked about the Beecher incident and stated the in-service training served them well.

L. Ryals-Massey inquired if the proposed Business Development Authority in Mount Morris Township was for Pierson Road and D. Conklin replied it is.

L. Ryals-Massey inquired about the number of collection items linked each month and why it is important to know that. D. Conklin stated it shows the number of new materials that have been added to the system each month.

C. Lane inquired who handles FOIA requests for GDL and D. Conklin replied he handles them. R. Crites stated that changes have been made regarding FOIA requests. M. Gildner stated that there are a number of changes being made and he is meeting with D. Conklin and A. Goldyn tomorrow to discuss them.

L. Ryals-Massey inquired if the accounting software glitch and the back-up failure had been resolved. A. Goldyn believes that the IT Department has resolved the back-up failure issue.

L. Ryals-Massey inquired about the notation of transfer to zero in the check register. A. Goldyn replied that at the end of every business day the bank moves funds from the savings account to cover the checks that have cleared the checking account, which leaves a zero balance.

Monthly Statistics:

D. Conklin stated the statistical report has been distributed. C. Lane inquired why many items continue to decrease in circulation. D. Conklin stated that the decline is occurring in the printed materials because of the increase in digital materials.

Finance Committee:

Nothing to report.

Marketing Committee:

R. Crites stated no meeting was held; however, he wanted to congratulate staff on promoting upcoming programs.

Personnel Committee:

L. Ryals-Massey stated a tentative meeting has been scheduled for April 1 at 5:30 p.m. at the Grand Blanc location to discuss the Children's Librarian position, review the ERISA summary and discuss the Director's mid-year evaluation.

Policy Committee:

Nothing to report.

Millage:

M. Gildner stated that D. Figura prepared a response to millage questions that were posed to him. He stated that D. Figura is recommending that the millage issue be placed on the May 2017 ballot. W. Delaney explained that the current millage expires on December 31, 2016; however, millage monies are collected a year behind and C. Lane replied that should be verified because that is not always the case. W. Delaney stated that information would be verified and discussed at the April meeting. C. Lane suggested that the millage vote be placed on the August or November 2016 ballot because of the reduced or even free election cost to GDL. R. Crites inquired what other millages expire next year and C. Lane stated that P. Nolde, Genesee County Equalization Director, would know the answer. W. Delaney asked D. Conklin to get with P. Nolde for that answer and present it at the next meeting. W. Delaney stated if anyone had further millage questions to email them to D. Conklin and he would get an answer for the April meeting.

Agenda Number: IV Item: C

Board Comments: L. Ryals-Massey applauded E. Button's hard work on the Black History Month Brunch. She stated she has heard a lot of positive feedback on this year's event, especially the food.

W. Delaney pointed out to the invitation to the grand re-opening event for the Fenton-Jack R. Winegarden library on Thursday.

S. Bennett echoed L. Ryals-Massey's comments about the Brunch.

C. Lane wished everyone a Happy Easter.

Adjournment: R. Crites moved to adjourn at 6:05 p.m. Motion supported by S. Bennett.