

**Mission Statement**

**To be a community destination for traditional and online resources which empower and enrich the individual.**

**GENESEE DISTRICT LIBRARY BOARD MEETING**

**At**

**Genesee District Library Headquarters**

**5:30 p.m.**

**4195 West Pasadena Avenue**

**Flint, MI 48504**

**October 20, 2014**

**Minutes**

- Call to Order: 5:30 p.m.
- Present: Bennett, Crites, Delaney, Frazier, and Ryals-Massey.
- Also Present: P. Parker (Corporation Counsel), D. Conklin, and A. Goldyn.
- Absent: Conerly-Moon and Lane.
- Public Comments: None.
- Approval of  
Consent Agenda: R. Crites moved to approve the consent agenda as presented. Motion supported by W. Frazier. L. Ryals-Massey requested the September 15<sup>th</sup> minutes be corrected in the Board Comments section in the third paragraph to change the word “working” to “work”. Roll call: ayes – Bennett, Crites, Delaney, Frazier and Ryals-Massey; nays – none.
- Board Development: Nothing to report.
- MMLC: Nothing to report.
- Corporation Counsel: P. Parker stated he has contacted the clerks at Tyrone Township and Deerfield Township regarding the service agreement. He stated he expects to hear back from them next week.
- GDL Foundation: D. Conklin stated the next meeting will be held on November 12.
- Written Reports: L. Ryals-Massey inquired if the City or the Friends group was responsible for the carpet cleaning at the Burton Memorial location. D. Conklin stated that in most instances, it is the responsibility of the municipality. L. Ryals-Massey inquired about the Beecher librarian meeting with the school district about replacing the carpeting. D. Conklin stated that he would like to see it happen, but is unsure if they are actually able to do it. L. Ryals-Massey inquired about the recruitment mixer at the Genesee Valley location. D. Conklin replied the Friends group was trying to recruit members.
- W. Delaney inquired if D. Conklin would give an overview of the annual staff in-service day. D. Conklin stated that would be discussed in next month’s report.
- D. Conklin stated that due to an internal leadership conflict with the organization we were planning on honoring at the Black History Month Brunch, we have notified them that we will not be honoring them. We do have another organization in mind to honor instead.

- Finance Committee: Nothing to report.
- Marketing Committee: R. Crites stated a meeting was held on October 6 at Grand Blanc. He stated that they discussed having articles written in the View papers; meeting with the Directors of the local Senior Centers; and possibly having training for seniors at the local senior centers.
- Personnel Committee: L. Ryals-Massey stated a meeting was held on October 1 to discuss the evaluation process for the Director. She stated that the exempt job classification was discussed as defined by the Fair Labor Standards Act. She reminded board members that the Director's evaluations are due to be returned to the committee by November 1. S. Bennett inquired if board members not on the Personnel Committee could attend the next committee meeting to receive the details of the individual evaluation responses. L. Ryals-Massey shook her head affirmatively. Discussion on procedures for the evaluation process.
- Policy Committee: Nothing to report.
- Genesee Valley Lease: P. Parker stated he has received a renewal offer from the leasing agent for the Genesee Valley location. Further discussion centered on the lease terms and increase. R. Crites made a motion to accept the lease terms beginning in January and expiring in December 2017. Motion supported by S. Bennett. Roll Call: ayes: Bennett, Crites, Delaney, Frazier, and Ryals-Massey; nays-none.
- L. Klink Resignation: L. Ryals-Massey moved to accept the resignation of L. Klink from the GDL Foundation. Motion supported by W. Frazier. Roll call: ayes – Bennett, Crites, Delaney, Frazier and Ryals-Massey; nays – none.
- Board Elections:
- P. Parker explained the election procedure and five votes were required to elect an officer. He also stated since there were only five members present, each vote would have to be unanimous. He officiated and called for nominations for Chairperson. R. Crites nominated W. Delaney for Chairperson. P. Parker called for further nominations; however, none were forthcoming. R. Crites moved to close nominations and elect W. Delaney as Chairperson. L. Ryals-Massey supported the motion. Roll call: ayes – Bennett, Crites, Delaney, Frazier and Ryals-Massey; nays – none.
- P. Parker called for nominations for Vice Chair. W. Delaney nominated L. Ryals-Massey for Vice Chair. P. Parker called for further nominations; however, none were forthcoming. W. Delaney moved to close nominations and elect L. Ryals-Massey as Vice Chair. R. Crites supported the motion. Roll call: ayes – Bennett, Crites, Delaney, Frazier and Ryals-Massey; nays – none.
- P. Parker called for nominations for Secretary. L. Ryals-Massey nominated S. Bennett. P. Parker called for further nominations; however, none were forthcoming and nominations were closed. L. Ryals-Massey moved to close nominations and elect S. Bennett as Secretary. R. Crites supported the motion. Roll call: ayes – Bennett, Crites, Delaney, Frazier and Ryals-Massey; nays – none.
- P. Parker called for nominations for Treasurer. R. Crites nominated C. Lane. P. Parker called for further nominations; however, none were forthcoming. S. Bennett moved to close nominations and elect C. Lane as Treasurer. W. Frazier supported the motion. Roll call: ayes – Bennett, Crites, Delaney, Frazier and Ryals-Massey; nays – none.
- Board Committee Appointments:
- W. Delaney stated he would like to table this item until the November meeting. L. Ryals-Massey moved to table this discussion until the November meeting. Motion supported by S. Bennett. Roll call: ayes – Bennett, Crites, Delaney, Frazier and Ryals-Massey; nays – none.

GDL Foundation  
Appointment:

W. Frazier volunteered to be appointed to the GDL Foundation. L. Ryals-Massey moved to appoint W. Frazier to the GDL Foundation. Motion supported by R. Crites. Roll call: ayes – Bennett, Crites, Delaney, Frazier and Ryals-Massey; nays – none.

Committee Minutes/  
Notes Procedures:

L. Ryals-Massey made a motion that since committees are not public bodies, committee recommendations should be included as part of the official board minutes, and that becomes the record of the committees. S. Bennett supported the motion. Roll Call: ayes- Bennett, Crites, Delaney, Frazier and Ryals-Massey; nays-none.

Board Comments:

S. Bennett inquired if the evaluation method was the same as the previous evaluation and W. Delaney replied it is the same. Further discussion centered on the scoring system. L. Ryals-Massey stated this is a conversation to have during a personnel committee meeting. R. Crites stated he intends to attend the next committee meeting to discuss this further.

Adjournment:

L. Ryals-Massey moved to adjourn at 6:38 p.m. Motion supported by R. Crites.