

Mission Statement

To be a community destination for traditional and online resources which empower and enrich the individual.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:00 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

September 15, 2014

Minutes

- Call to Order: 5:02 p.m.
- Present: Bennett, Delaney, Frazier, Klink, Lane and Ryals-Massey.
- Also Present: P. Parker and M. Gildner (Corporation Counsel), D. Conklin, A. Goldyn, J. Escamilla, D. McGuire and J. Wolgast. Public: A. Staggs.
- Absent: Conerly-Moon and Crites.
- Board Development: P. Parker and M. Gildner briefly reviewed the following: library mandate; the district library agreement; board by-laws; trustee duties; Open Meetings Act; Freedom of Information Act; and gave situational examples of board members micromanaging the library's operations.
- Public Comments: None.
- Approval of Consent Agenda: L. Ryals-Massey moved to approve the consent agenda as presented. Motion supported by W. Frazier. C. Lane requested the August 18th minutes be corrected to reflect the amount transferred to the OPEB account for historical purposes. L. Ryals-Massey agreed to the change and W. Frazier supported. Roll call: ayes – Bennett, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.
- MMLC: L. Klink stated they approved the budget, are preparing for the annual audit, and the next meeting will be held in January.
- Corporation Counsel: P. Parker stated he has had conversations with the leasing agent for the Genesee Valley Center location; however, it looks as if the rent will increase if we want to keep the spot.
- GDL Foundation: L. Klink stated a meeting was held last week and they discussed having the annual DVD sale from 12 a.m. to 3 a.m. the day after Thanksgiving. She stated that they have tentatively scheduled another event on March 14, 2015 at Barnes & Noble for Reading Month. She encouraged board members to renew their Kroger rewards to benefit the GDL Foundation. She also stated that they purchased new chairs for the Beecher location as they don't have a gift account balance.
- Written Reports: L. Ryals-Massey inquired if a notice would be posted for Fenton patrons to view other branch location options when the Fenton location closes for building repairs. D. Conklin stated that a notice would be posted for patrons to view when we get a firm date for that closing.

Written Reports
(continued.):

L. Ryals-Massey inquired about the NASA partnership with Grand Blanc City Schools. D. Conklin stated we partnered with NASA and the Grand Blanc Librarian will receive all the necessary materials, who will contact the teacher, then the teacher will handle it from there.

L. Ryals-Massey inquired about issues being addressed at the annual staff in-service. D. Conklin stated that a survey was given to the staff on topics they would like covered.

L. Ryals-Massey inquired about receiving a list of events that would be forthcoming. D. Conklin replied that the Community Relations office could prepare a list of events after they have been scheduled.

C. Lane inquired about the date of this year's staff in-service. D. Conklin replied that it will be held on Monday, October 13th at the Genesys Banquet and Conference Center and the board is invited to attend. He stated that we will have the President of the Michigan Library Association as well as a Michigan State Trooper to discuss safety and security issues.

C. Lane complimented D. Conklin on the great presentation he gave at a recent Grand Blanc Township meeting.

L. Ryals-Massey inquired about the process for reporting accidents. A. Goldyn stated that the staff completes an accident report, which is forwarded to the Business Office and A. Goldyn keeps it on file. If necessary, an ambulance is called for those requiring medical attention. When necessary, the information is then forwarded to the liability or workers' compensation insurance carrier.

Finance Committee: Nothing to report.

Marketing Committee: Nothing to report.

Personnel Committee: L. Ryals-Massey reported a meeting was held on August 25th to review the Exempt Employee Handbook Supplement. She stated the committee recommends the board approve it. She also stated that the committee hopes to schedule a meeting for late September or early October to discuss the process for evaluating the Director's performance.

Policy Committee: Nothing to report.

Discussion of Pending Litigation: C. Lane moved to move this discussion after new business. Motion supported by L. Klink. Roll call: ayes – Bennett, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

Employee Handbook Admin/Exempt Supplement: L. Ryals-Massey moved to accept the Administrative/Exempt Supplement to the Employee Handbook as presented. Motion supported by W. Frazier. C. Lane stated she thought it should be titled an agreement rather than handbook. Discussion. Roll call: ayes – Bennett, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

Technology Plan: D. Conklin stated that the Technology Plan is something that needs to be filed with the State of Michigan in order for GDL to be considered for Tier II Universal Service Fund reimbursements. C. Lane moved to accept the Technology Plan. Motion supported by L. Ryals-Massey. Roll call: ayes – Bennett, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

Tyrone Township and
Deerfield Township
Service Agreement:

P. Parker stated we have service agreements with two townships that are outside of Genesee County that allow those township residents to receive GDL services. He stated it allows us to receive their penal fines from the State. C. Lane moved to authorize Corporation Counsel and the Director negotiate an extension of the service agreement. Motion supported by S. Bennett. Discussion. Roll call: ayes – Bennett, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

Claffey Trust Project:

D. Conklin showed the Board a copy of the new layout for Grand Blanc and explained the changes that will be made. He stated that a grant was received from the Grand Blanc Community Foundation to re-carpet the children's room area and a grant from the MMLC will provide four new computers.

Board Comments:

L. Ryals-Massey stated she believes that the Director should give a presentation to our founding partners on a quarterly basis until our millage vote in 2016.

C. Lane inquired if there was a way to word the ballot on our next millage vote to inform the voters that it is a continuation of an existing millage. P. Parker stated he will look into it.

L. Ryals-Massey thanked J. Escamilla for her hard work putting the Exempt Employee Handbook Supplement together.

L. Klink reminded the board about the discounts being offered at selected local business if you show them your library card during September. She stated that E. Button did a great job getting the information together in a flyer.

Closed Session:

C. Lane moved to enter into closed session at 6:37 p.m. to receive an update on the pending litigation. Motion supported by L. Ryals-Massey. Roll call: ayes – Bennett, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

Open Session:

C. Lane moved to return to open session at 6:46 p.m. Motion supported by W. Frazier. Roll call: ayes – Bennett, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

Adjournment:

S. Bennett moved to adjourn at 6:47 p.m. Motion supported by L. Ryals-Massey.