

**Mission Statement**

**To be a community destination for traditional and online resources which empower and enrich the individual.**

**GENESEE DISTRICT LIBRARY BOARD MEETING**

**At**

**Genesee District Library Headquarters**

**5:30 p.m.**

**4195 West Pasadena Avenue**

**Flint, MI 48504**

**July 21, 2014**

**Minutes**

- Call to Order: 5:30 p.m.
- Present: Bennett, Conerly-Moon, Crites, Delaney, Lane and Ryals-Massey.
- Also Present: M. Gildner (Corporation Counsel), D. Conklin, A. Goldyn, K. Richards, D. McGuire, J. Escamilla, J. Wolgast and E. Button. Public: A. Staggs.
- Absent: Frazier and Klink.
- Public Comments: None.
- Approval of Consent Agenda: C. Lane moved to accept the consent agenda. Motion supported by V. Conerly-Moon. Roll call: ayes – Bennett, Conerly-Moon, Crites, Delaney, Lane and Ryals-Massey; nays – none.
- Board Development: None.
- MMLC: Nothing to report.
- Corporation Counsel: None.
- GDL Foundation: K. Richards stated they are working on: the By-Laws; donated \$500 for the summer reading program; another DVD sale; and looking into purchasing new chairs for a location.
- Written Reports: C. Lane gave D. Conklin contact and meeting information for the Grand Blanc Chamber of Commerce as a suggestion to reach out to local community groups.
- S. Bennett stated she appreciates the change in the monthly statistical report.
- C. Lane stated she appreciates knowing about the various incidents at the branches. She suggested that K. Richards contact local police agencies about handling certain situations. L. Ryals-Massey inquired about staff safety training at the annual staff in-service and K. Richards replied it has been addressed several times.
- C. Lane reminded K. Richards about providing the board with the final FINRA grant report.
- L. Ryals-Massey complimented E. Button on the recent website changes. She inquired about the high demand list being compiled in-house and E. Button replied that we receive the list three months in advance. L. Ryals-Massey inquired if the County Commissioners know about our partnership with the County Clerk's office for the online service. E.

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Button stated we have provided bookmarks with this information and they are available at all our locations, Flint Public Library, and the County Clerk's office.

V. Conerly-Moon asked E. Button to give an updated report on the Black History Month Brunch at the August meeting. E. Button stated she will but also gave a verbal report on the date and place of the 2015 event. V. Conerly-Moon also asked for the budget information for the event.

C. Lane stated she would hope that and technical things, including printers, would be included on the Capital Improvement Plan.

L. Ryals-Massey thanked J. Escamilla and D. Conklin for getting the exempt employee handbook supplement out to the board even though the Personnel Committee meeting had to be rescheduled.

Finance Committee: C. Lane stated the committee met today and discussed the Capital Improvement Plan and OPEB liability. She stated that an informational follow-up email would be sent to the entire board regarding OPEB. She stated that the committee will be meeting again on August 18<sup>th</sup> at 4:30 p.m.

Marketing Committee: R. Crites stated he has been working with D. Conklin and E. Button regarding a marketing approach. He stated that E. Button will be meeting with local senior center directors to have information published in the senior centers' newsletters. He stated he would like E. Button to outline everything that she does in a written report for the board. He stated that he would like to have a committee meeting next month.

Personnel Committee: L. Ryals-Massey stated the meeting that was scheduled for today had to be cancelled and they are in the process of rescheduling it.

Policy Committee: Nothing to report.

Publicly Funded Health Insurance Contribution: A. Goldyn stated every year the board needs to decide which method to use to calculate the employees' health care deduction under the state law. The two methods are the 80/20 and the Hard Cap. She stated that the board members received copies showing the deduction amounts for each method. W. Delaney inquired which method is currently used and A. Goldyn replied it is the 80/20 method. W. Delaney inquired which method is recommended for adoption and A. Goldyn replied the 80/20 method. S. Bennett moved to adopt the 80/20 calculation method. Motion supported by L. Ryals-Massey. Roll call: ayes – Bennett, Conerly-Moon, Crites, Delaney, Lane and Ryals-Massey; nays – none.

Strategic Plan Review/Update: D. Conklin stated that board members received a progress update in their packet along with a recommendation to add the Capital Improvement Plan to the annual budget process. C. Lane inquired if we were receiving millage money from residents of Tyrone and Deerfield Township and D. Conklin stated that we only receive penal fine money from them. L. Ryals-Massey inquired why the Capital Improvement Plan was being included and D. Conklin stated that it ties in with the strategic plan to improve efficiencies and informs the board of any future capital improvement projects during the annual budget process. C. Lane moved to accept the amended Strategic Plan to incorporate the Capital Improvement Plan into the annual budget process. Motion supported by L. Ryals-Massey. R. Crites stated the Capital Improvement Plan was discussed at the Finance Committee and they feel it is a good idea. Roll call: ayes – Bennett, Conerly-Moon, Crites, Delaney, Lane and Ryals-Massey; nays – none.

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OPEB Liability: C. Lane stated the Finance Committee met to discuss reducing this liability. A copy of the OPEB actuary report will be given to the board for review so that everyone can make an informed decision at the August meeting. C. Lane moved to table the OPEB liability until the regular August board meeting. Motion supported by S. Bennett. Roll call: ayes – Bennett, Conerly-Moon, Crites, Delaney, Lane and Ryals-Massey; nays – none.

Board Comments: None.

Adjournment: R. Crites moved to adjourn at 6:09 p.m. Motion supported by V. Conerly-Moon.