

Mission Statement

To be a community destination for traditional and online resources which empower and enrich the individual.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

June 16, 2014

Minutes

- Call to Order: 5:40 p.m.
- Present: Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, Lane and Ryals-Massey.
- Also Present: M. Gildner (Corporation Counsel), D. Conklin, A. Goldyn, K. Richards, D. McGuire, J. Escamilla, J. Wolgast and E. Button.
- Absent: None.
- Public Comments: None.
- Approval of Consent Agenda: R. Crites moved to accept the consent agenda. Motion supported by C. Lane. Roll call: ayes – Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.
- Board Development: None.
- MMLC: Nothing to report.
- Corporation Counsel: None.
- GDL Foundation: L. Klink stated they met and approved to give GDL \$500 for Summer Reading Club printing expenses. She stated they are looking to revise the by-laws to create an executive board. She stated the next meeting will be held on July 9 at 4:30 p.m.
- Written Reports: C. Lane inquired if a supplier had been found for new chairs at the Genesee Valley Center location and D. Conklin replied not yet. C. Lane inquired about the Grand Blanc remodel plans and when the addition would be completed. D. Conklin replied the group had met and he hopes the addition would be completed before the snow flies. L. Ryals-Massey inquired about the impact that State House Bill 5597 has on GDL and D. Conklin replied it has no direct impact on GDL as it changes the law to match the changes made to certain departments at the state level.
- C. Lane thanked K. Richards for the monthly list of incidents. C. Lane wanted K. Richards to extend the Board's appreciation for their handling of these incidents. L. Ryals-Massey inquired about our ability to block inappropriate websites. J. Wolgast explained that a new firewall was installed' however, the license for the blocking software was not transferred over which allowed that patron to view inappropriate material. He stated this has since been resolved. W. Delaney inquired about the purchase of a new firewall and how much it cost. J. Wolgast replied it was \$29,000; however, D. Conklin stated that we were issued credits to reduce the amount. L. Ryals-Massey inquired if the purchase was brought to the Finance Committee because the amount was

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over the \$25,000 threshold set in the policy manual. D. Conklin replied that it did not go to the committee because the amount was only \$20,000 after the credit. W. Delaney asked A. Goldyn where the cost is booked and A. Goldyn replied it is currently booked as a reimbursable expense through the MMLC.

L. Ryals-Massey stated that she would like a copy of the final FINRA grant report. E. Button replied that she is still putting the final report together as it is not due until July 31.

C. Lane asked for an explanation of the Created Equal grant. D. McGuire replied that we were given four films to use to host programs to create discussion about the Civil Rights movement with a local college professor in January and February. V. Conerly-Moon asked for a follow-up on the impact the series had on the community.

C. Lane inquired if the staff has decided on how much to add to the OPEB bank account. A. Goldyn replied that a Finance Committee meeting should be set-up to discuss the amount to be added this year. L. Ryals-Massey inquired about the payments to Xerox. A. Goldyn replied that some of the amount is for the new copiers and the rest is for the printer maintenance agreement. L. Ryals-Massey inquired about the payment to Midwest Library Collaborative. A. Goldyn stated that it could be database subscriptions and D. McGuire stated it was for the delivery service. L. Ryals-Massey inquired about the vendor named Sequirs and A. Goldyn stated it was for the IT Department's new firewall.

L. Ryals-Massey inquired about the Google search ads. E. Button stated they are trying to track the click-through rates to find information on our website. S. Bennett stated the advertisement is very cool.

C. Lane inquired about the certification J. Escamilla is working on. J. Escamilla stated she already has her professional certification; however, she is required to renew it every three years. L. Ryals-Massey inquired if the Branch Librarians are trained on what paperwork needs to be completed for new hires. J. Escamilla stated that she goes over the required paperwork with the new hires and leaves the branch aspects up to the Librarian.

C. Lane remarked that the monthly statistics continue to go down. S. Bennett inquired if anyone considered creating a focus to discuss website changes and E. Button replied that is an excellent idea.

Finance Committee: Nothing to report.

Marketing Committee: R. Crites stated he met with E. Button and stated there is a tremendous amount of information available on our website. He stated we probably need to make it easier for people to access the information they want. C. Lane suggested that E. Button contact Mr. Gould at the View to add a regular "library corner" column to the paper.

Personnel Committee: L. Ryals-Massey stated the committee met on June 11 to compile the feedback given for D. Conklin's evaluation. She stated the Mr. Conklin had verbally asked that the evaluation be handled during closed session and asked for verification from Corporation Counsel if it could be done without a written request. M. Gildner stated that it could be handled in closed session.

Policy Committee: Nothing to report.

New Business

Director's Evaluation: L. Ryals-Massey moved to handle the Director's evaluation in closed session at 6:24 p.m. per D. Conklin's request. Motion supported by C. Lane. M. Gildner asked D. Conklin if he still wanted the evaluation handled in closed session and D. Conklin replied he did.

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Roll call: ayes – Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

Open Session:

C. Lane moved to return to open session at 6:49 p.m. Motion supported by S. Bennett. Roll call: ayes – Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

L. Ryals-Massey moved to accept the performance evaluation of June 16, 2014 and a copy of it be placed in his personnel folder. Motion supported by W. Frazier. Roll call: ayes – Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

Board Comments:

None.

Adjournment:

R. Crites moved to adjourn at 6:55 p.m. Motion supported by V. Conerly-Moon.