

**Mission Statement**

**To be a community destination for traditional and online resources which empower and enrich the individual.**

**GENESEE DISTRICT LIBRARY BOARD MEETING**

**At**

**Genesee District Library Headquarters**

**5:30 p.m.**

**4195 West Pasadena Avenue**

**Flint, MI 48504**

**March 17, 2014**

**Minutes**

- Call to Order: 5:31 p.m.
- Present: Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, Lane and Ryals-Massey.
- Also Present: M. Gildner (Corporation Counsel), D. Conklin, A. Goldyn, C. Baxter, K. Richards, D. McGuire, J. Escamilla, J. Wolgast, and E. Button. Public: A. Staggs.
- Absent: None.
- Public Comments: None.
- Approval of Consent Agenda: C. Lane made a motion to accept the agenda as presented. L. Ryals-Massey supported the motion. Roll call: ayes- Bennett, Conerly, Crites, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.
- Board Development: Nothing to report.
- MMLC: Nothing to report.
- Corporation Counsel: Nothing to report.
- GDL Foundation: L. Klink reported the meeting was cancelled last week due to the snow storm.
- Written Reports: L. Ryals-Massey inquired about the State budget recommendation's effect on the GDL. D. Conklin stated we may see a very small increase in our state aid revenue. L. Ryals-Massey inquired about billing flooding costs back to the landlord at the Genesee Valley Center. M. Gildner stated he would have to look at the lease terms to see if we are able to do that. A. Goldyn stated that the lease has a no subrogation clause which states we will not sue them for any damages. R. Crites inquired about the length of time the mall location was closed and D. Conklin replied it was closed for about a month. L. Ryals-Massey inquired about blocking inappropriate websites and J. Wolgast replied that we make every attempt to block them. L. Ryals-Massey inquired about the catalog training session and D. McGuire stated it was good training on authority record formatting. C. Lane remarked that she met with A. Goldyn prior to the meeting to get her questions answered and to discuss some forward planning ideas. L. Ryals-Massey welcomed E. Button to GDL and also remarked that the iPad or Kindle prize drawing is a good incentive for the Summer Reading Program. C. Lane thanked J. Escamilla for all her efforts on revamping the Employee Handbook.
- Finance Committee: C. Lane stated that we are working to put some information together to present to the board at a future meeting.

**Agenda Number: IV Item: C**

- Marketing Committee: Nothing to report.
- Personnel Committee: L. Ryals-Massey asked the committee members to stay after the meeting to decide on a meeting date to discuss the Director's evaluation process. She stated she is asking all board members give feedback.
- Policy Committee: S. Bennett stated she attended the Grand Blanc Township meeting to hear the presentation by Ms. Radwin regarding Board Governance. W. Delaney stated that we have a substantial policy and procedure manual that works quite well for us. Further discussion centered on different options for board development.
- Employee Handbook: C. Lane moved to approve the Employee Handbook as presented. Motion supported by L. Ryals-Massey. V. Conerly-Moon asked for a highlight of the changes made to the handbook. J. Escamilla briefly discussed the changes. Discussion. Roll call: ayes – Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.
- Photocopier replacement: A. Goldyn stated that board members have received four different options from Xerox, which were included in the board packet. She stated that a quote was received on March 14<sup>th</sup> from Konica Minolta, which was handed out prior to the start of tonight's meeting. She recommended that only Option 1 be considered on the Xerox quote. C. Lane made a motion to accept Option 1 for the Xerox copiers. Motion supported by L. Klink. Roll call: ayes – Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.
- Closed Session: L. Ryals-Massey moved to enter into closed session at 6:27 p.m. to discuss pending litigation with Corporation Counsel. Motion supported by W. Frazier. Roll call: Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, Lane and Ryals-Massey.
- Open Session: The Board returned to open session at 6:48 p.m.
- Board Comments: None.
- Adjournment: 6:50 p.m.