

Mission Statement

To be a community destination for traditional and online resources which empower and enrich the individual.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

January 27, 2014

Minutes

- Call to Order: 5:30 p.m.
- Present: Conerly-Moon, Crites, Delaney, Frazier, Klink, Ryals-Massey, and Bennett.
- Also Present: P. Parker (Corporation Counsel), D. Conklin, A. Goldyn, C. Baxter, D. McGuire, J. Escamilla, and J. Wolgast.
- Absent: Lane
- Public Comments: None.
- Approval of Consent Agenda: L. Ryals-Massey made a motion to accept the agenda as presented. R. Crites supported the motion. Roll call: ayes- Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, and Ryals-Massey.
- Board Development: Nothing to report.
- MMLC: L. Klink stated the MMLC received a clean audit report.
- Corporation Counsel: P. Parker stated that a check had been issued for the Claffey Trust, and that the check had been picked up by the Grand Blanc and Grand Blanc Township.
- GDL Foundation: L. Klink stated that they had received an initial check from the Book Fair at Barnes & Noble of over \$300.
- Written Reports: R. Crites inquired about the Genesee Valley Center flooding. D. Conklin stated that the flooding was even worse than last year. L. Ryals-Massey inquired about the situation at the Burton branch. D. Conklin stated that there were no further signs of mold, and that the contractors were in the process of dry walling and sanding. L. Ryals-Massey inquired about the increased number of boxes that need to be delivered due to the new policy for DVD Series. D. McGuire stated that the new system was working really well. L. Ryals-Massey asked if anyone had spoken to Genesee Valley about the flooding situation. A. Goldyn stated that D. Conklin had spoken to the Mall Manager. W. Delaney inquired about the cost of the flooding. A. Goldyn stated that the estimates are between \$15,000 - \$20,000. W. Delaney stated that our deductible is \$5,000. L. Ryals-Massey asked when the personnel handbook could be reviewed by the Personnel Committee. J. Escamilla stated that it would be ready before next month's board meeting. R. Crites inquired about the Units of Service being down. D. Conklin discussed some issues with the data that was collected and reported.

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- Finance Committee: W. Delaney stated that the Finance Committee met today to review the budget adjustments. He stated that after review, the Finance Committee recommends that the Board approve the adjustments.
- Marketing Committee: Nothing to report.
- Personnel Committee: Nothing to report.
- Policy Committee: W. Delaney stated that the next meeting would be held on February 3 at 6:00 p.m. at the McFarlan branch. L. Ryals-Massey stated that the Policy Committee had reviewed the new Friends Policy last month, and recommended that the Board approve the new Policy.
- Friends Policy
(Action Item) L. Ryals-Massey made a motion to accept the new Friends Policy. L. Klink supported the motion. V. Conerly-Moon asked what the major revisions were. D. Conklin stated that the biggest changes were the sections on unattended book sales and removing “Executive” from Executive Director in the policy. After discussion, the Board stated that they would prefer to receive marked up copies that highlight all the revisions. Roll call: ayes - Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, and Ryals-Massey.
- 2013 Budget Adjustments
(Action Item) L. Klink made a motion to accept the budget adjustments as presented. V. Conerly-Moon supported the motion. Roll call: ayes- Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, and Ryals-Massey.
- Retirement Pre-Tax Deduction Approval
(Action Item) R. Crites made a motion to accept the Retirement Pre-Tax Deduction as presented. V. Conerly-Moon supported the motion. Roll call: ayes- Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, and Ryals-Massey.
- Board Comments: S. Bennett thanked the staff for their hard work on the reports. L. Ryals-Massey thanked the administrators for their work on the Black History Month Brunch and applauded the contract with T. Smiley for the Brunch.
- Adjournment: V. Conerly-Moon made a motion to adjourn at 6:20 p.m. L. Ryals-Massey supported the motion. Roll call: ayes- Bennett, Conerly-Moon, Crites, Delaney, Frazier, Klink, and Ryals-Massey.