

Mission Statement

To be a community destination for traditional and online resources which empower and enrich the individual.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

November 18, 2013

Minutes

- Call to Order: 5:30 p.m.
- Oath of Office: P. Parker administered the oath of office to W. Frazier, who replaced S. Kautman-Jones as a Genesee County Board of Commissioners appointee.
- Present: Delaney, Frazier, Klink, Lane, and Ryals-Massey.
- Also Present: P. Parker (Corporation Counsel), D. Conklin, A. Goldyn, C. Baxter, K. Richards, R. Morgan, D. McGuire, T. Smiley, and J. Escamilla. Public: A. Staggs.
- Absent: Bennett, Conerly-Moon, and Crites
- Public Comments: None.
- Approval of Consent Agenda: C. Lane asked that a few minor changes be made to the October 21 minutes for clarification purposes. C. Lane made a motion to accept the agenda as amended. W. Delaney supported the motion. Roll call: ayes- Delaney, Frazier, Klink, Lane, and Ryals-Massey.
- Board Development: Nothing to report.
- MMLC: L. Klink stated the next meeting will be held on January 9, 2014.
- Corporation Counsel: P. Parker stated that he had prepared a release and settlement agreement for the three parties to sign regarding the Claffey Trust: the GDL, the City of Grand Blanc, and Grand Blanc Township. He stated that he had not received any response to date. He stated that he had received the amended lease for Genesee Valley last Friday and brought it to tonight's meeting for D. Conklin to sign.
- GDL Foundation: L. Klink stated they met last week. She reminded the Board of the book sale at Barnes & Noble on November 23, where a percentage of the sales will go to the Foundation. She also discussed the DVD sale at Genesee Valley on November 29 from 12 am to 3 am. The next meeting will be January 8 at 4:30 p.m.
- Written Reports: C. Lane inquired about the email from a patron regarding youth boards and kiosks. D. Conklin stated that he was not aware of any library that had a youth board. He also stated the kiosks cost around \$100,000 each and the library does not have the funds available for that type of purchase. L. Ryals-Massey stated that she felt a youth board could potentially create personnel problems and wondered how a youth board could be managed.

Written Reports
(continued):

L. Ryals-Massey inquired about the vents at the Linden branch. R. Morgan stated that the vents had not been installed yet. C. Lane inquired about who is responsible for making recommendations on paying down the current OPEB debt. W. Delaney stated that the Finance Committee would make the recommendation to the Board when the Finance Manager indicates that funds are available. C. Lane inquired about the Affordable Care seminars. T. Smiley stated that they were going well, and that we would be offering more seminars in the first quarter of 2014. L. Ryals-Massey thanked R. Morgan for providing the computer information in the Board packet.

Finance Committee: W. Delaney stated a meeting was held on October 21 to discuss the 2014 budget. He stated that the Finance Committee recommends that the Board approve the 2014 budget as submitted.

Marketing Committee: Nothing to report.

Personnel Committee: L. Ryals-Massey stated a meeting was held earlier today regarding the handbooks. She stated that at the suggestion of the Director, the handbooks would be returned to the new Human Resources Manager for review and corrections. The revised handbooks would then go back to the Personnel Committee for review. The Personnel Committee was in support of this suggestion. L. Ryals-Massey discussed the Director's Evaluation process for 2013. She stated the Director will meet one-on-one with each Board member to discuss his Strategic Plan and performance from May through December 2013. The Board will then return to a formal evaluation process of the Director in 2014.

Policy Committee: L. Ryals-Massey stated they will meet on December 16 at 4:30 p.m. to discuss the Friends Policy.

Election of Officers: P. Parker explained the election procedure and five votes were required to elect an officer. He also stated since there were only five members present, each vote would have to be unanimous. He officiated and called for nominations for Chairperson. C. Lane nominated L. Ryals-Massey for Chairperson; however, L. Ryals-Massey respectfully declined due to other commitments. L. Ryals-Massey nominated W. Delaney for Chairperson. P. Parker called for further nominations; however, none were forthcoming. C. Lane moved to close nominations and L. Klink supported the motion. Roll call: ayes – Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

P. Parker called for nominations for Vice Chair. W. Delaney nominated L. Ryals-Massey for Vice Chair. P. Parker called for further nominations; however, none were forthcoming. C. Lane moved to close nominations and L. Klink supported the motion. Roll call: ayes – Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

P. Parker called for nominations for Treasurer. W. Delaney nominated R. Crites. P. Parker called for further nominations. L. Ryals-Massey nominated C. Lane. P. Parker called for further nominations; however, none were forthcoming. L. Klink moved to close nominations and C. Lane supported the motion. Roll call to close nominations: ayes – Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none. Roll call vote for candidate: Delaney – Crites; Frazier – Crites; Klink – Lane; Lane – Lane; Ryals-Massey – Lane. Since the vote was not unanimous, P. Parker stated another vote could be held or the board could move on to the Secretary nominations for the time being.

P. Parker called for nominations for Secretary. C. Lane nominated L. Klink. W. Delaney seconded the nomination. P. Parker called for further nominations; however, none were forthcoming and nominations were closed. Roll call: ayes – Delaney, Frazier, Klink, Lane and Ryals-Massey; nays – none.

P. Parker stated another vote could be taken for Treasurer or it could be tabled until the December meeting. L. Klink made a motion to table the election of Treasurer until

Agenda Number: IV Item: C

December. W. Delaney supported the motion. Roll call: ayes – Delaney, Frazier, Klink, Lane, and Ryals-Massey.

2014 Budget: L. Ryals-Massey stated that the Finance Committee recommended approval of the 2014 as submitted. W. Delaney suggested that A. Goldyn give an overview of the expenditure budget. C. Lane moved to approve the 2014 Revenue Budget of \$8,917,000 and 2014 Expenditure Budget of \$8,603,000 as submitted. L. Klink supported the motion. Roll call: ayes – Delaney, Frazier, Klink, Lane, and Ryals-Massey; nays – none.

Proposed Scheduled Closings for 2014: W. Delaney moved to adopt the 2014 Closings as submitted. C. Lane supported the motion. Roll call: ayes – Delaney, Frazier, Klink, Lane, and Ryals-Massey; nays – none.

Proposed Board Meeting Dates for 2014: C. Lane moved to adopt the 2014 Board Meeting Dates. L. Klink supported the motion. Roll call: ayes – Delaney, Frazier, Klink, Lane, and Ryals-Massey; nays – none.

Annual Board Dinner: L. Ryals-Massey stated the every year, the board holds a dinner after the December meeting with the Administrative staff and everyone pays for their own meal. She stated she would not be able to attend this year. W. Delaney stated that he has always enjoyed the dinner and would like to still have the dinner. L. Klink stated that due to her upcoming hectic schedule she would prefer to just donate to the Foundation instead of having a dinner. C. Lane also stated that she would prefer to make a donation or hold a dinner after the first of the year. W. Delaney suggested canceling the dinner this year.

Board Comments: C. Lane thanked the board and the Administrative Staff for their reports and being easy to work with.

L. Ryals-Massey welcomed W. Frazier to the Board as a Genesee County Board of Commissioners appointee. W. Frazier stated she looks forward to working with everyone.

Adjournment: W. Delaney made a motion to adjourn at 6:27 p.m. C. Lane supported the motion. Roll call: ayes—Delaney, Frazier, Klink, Lane, and Ryals-Massey.