

Mission Statement

To be a community destination for traditional and online resources which empower and enrich the individual.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

July 15, 2013

Minutes

- Call to Order: 5:30 p.m.
- Present: Bennett, Carney, Crites, Delaney, Klink and Ryals-Massey.
- Also Present: P. Parker (Corporation Counsel), D. Conklin, A. Goldyn, C. Baxter, K. Richards, R. Morgan, D. McGuire, and T. Smiley. Public: A. Staggs and C. Yurgaites.
- Absent: Conerly-Moon and Kautman-Jones.
- Public Comments: None.
- Approval of
Consent Agenda: L. Ryals-Massey made a motion to accept the agenda as presented. R. Crites supported the motion Roll call: ayes- Bennett, Carney, Crites, Delaney, Klink, and Ryals-Massey.
- Board Development: Nothing to report.
- MMLC: Nothing to report. The next meeting will be held on September 12 at 4:30 p.m. at the Mott Foundation Building.
- Corporation Counsel: P. Parker stated that he had sent a letter to Grand Blanc Township and the City of Grand Blanc regarding the Claffey Trust. The only response he has received is that the letter had been forwarded to the City Manager so it can be added to the Agenda for the City Council.
- P. Parker also discussed the lease with Genesee Valley Mall that expires at the end of the month. D. Conklin stated that his concern is with the lease not being in line with the GDL fiscal year (January through December), and that if the GDL found itself in a financial position where we needed to further reduce expenses, that Genesee Valley is the only location that we pay for in terms of building expense or rent. He stated that he is concerned about 2014 because of the Personal Property Tax situation, and that we need to be careful on what type of agreement we get into with Genesee Valley. After discussion, it was decided that P. Parker would look into how much month-to-month rent would cost as well as what our current rent is compared to other tenants and report back to the Board at the next meeting.
- GDL Foundation: A meeting was held on July 10. L. Klink stated the next meeting will be Monday, November 11 at 4:30 p.m. at Headquarters. The Foundation has an event coming up at Barnes & Noble on November 23. A table will be set up to promote the Foundation and the GDL. If customers, at check-out, say they want to donate the proceeds to the Foundation, the Foundation will get a percentage of sales back from Barnes & Noble.

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Another Black Friday DVD Sale will be held on November 29 at Genesee Valley. Hours will be from 12 a.m. to 3 a.m.

Written Reports:

L. Ryals-Massey inquired about Libraries without Walls conference. D. Conklin described the highlights. L. Ryals-Massey inquired about the situation in Fenton, and if the city was going to take steps to prevent flooding in the future. D. Conklin stated that they have money set aside to repair the problem, and have a quote to fix it, and that they are committed to taking care of the problem. D. Conklin gave an overview of the Internet situation and billing. He stated that several action items have already been put in place to help cover the overage, and that the goal is to still bring the 2013 budget in on budget.

L. Ryals-Massey inquired about the new EAP vendor contract moving to 18 months. K. Richards replied that it was to keep it more in line with our budget year. She also inquired about the current employee survey. K. Richards stated that there was almost 100% staff participation in the survey, and that the goal is to improve communications and working conditions. The results will be shared with the staff and the Board.

R. Crites inquired about the new e-magazine service. D. McGuire stated that the number of physical magazines would be reduced about 50%, but that the number of e-magazines would increase significantly and would be available 24/7 to patrons. The overall cost, however, would remain the same.

L. Ryals-Massey asked if there would be major purchases later in the year for supplies, as that line item is way under budget. A. Goldyn stated that the line item is under budget as we have found many lower cost suppliers.

Finance Committee:

Nothing to report.

Marketing Committee:

Nothing to report.

Personnel Committee:

Met today, July 15, to review revisions to the Employee Handbook and the Administrative/Exempt Employee Handbook. There will be an action item at the next Board Meeting regarding the employee handbooks, and the Personnel Committee is recommending that the revisions be approved as submitted.

Policy Committee:

Nothing to report.

Board Comments:

J. Carney commented on the Thank You card from C. Nash. L. Ryals-Massey inquired about the \$27,000 cost for library design. A. Goldyn stated that was for the new Circulation Desk at Grand Blanc, and that the Friends group had reimbursed the GDL for it. R. Crites asked where the suggestion box comments go. D. McGuire stated that they go to him, and he either responds to them or forwards them on to that appropriate person.

Adjournment:

L. Ryals-Massey made a motion to adjourn at 6:30 p.m.