

GENESEE DISTRICT LIBRARY

FLINT, MICHIGAN

AUDIT REPORT FOR THE YEAR ENDED DECEMBER 31, 2019

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May 15, 2020

INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of the
Genesee District Library

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of the Genesee District Library as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Library's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the Genesee District Library as of December 31, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

-I-

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the major fund budgetary comparison schedule, the schedule of pension contributions, the schedule of changes in the net pension liability and related ratios and other post-employment benefit system schedule, as identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Genesee District Library's basic financial statements. The schedule of expenditures as compared to budget – operating fund is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of expenditures as compared to budget – operating fund is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures as compared to budget – operating fund is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Lewis & Knopf, P.C.

LEWIS & KNOPF, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

GENESEE DISTRICT LIBRARY
MANAGEMENT DISCUSSION AND ANALYSIS

As management of the Genesee District Library, we offer readers of the Library's financial statements this narrative overview and analysis of the financial activities of the Library for the fiscal year ended December 31, 2019.

Financial Highlights

- * The liabilities and deferred inflows of resources of the Library exceeded its assets and deferred outflows of resources at the close of the most recent fiscal year by \$1,067,466 (net position).
- * The Library's total net position increased by \$1,369,517, primarily due to changes in the net pension and OPEB liabilities.

Governmental Activities

- * The operating fund had a decrease in fund balance of \$1,028,096, due to transferring \$2,250,000 to the Qualified OPEB Trust. Total fund balance for the operating fund was \$8,741,101.

Using this Annual Report

This annual report consists of a series of financial statements and notes to those statements. The statements are organized so the reader can understand the Library financially as a whole. The Government-Wide Financial Statements provide information about the activities of the whole Library, presenting both an aggregate view of the Library's finances and a longer-term view of those finances. The financial statements then proceed to provide an increasingly detailed look at specific financial activities included in the fund financial statements. For governmental activities, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements provide information about the Library's Operating Fund.

Reporting the Library as a Whole

The Statement of Net Position and Statement of Activities - One of the most important questions asked about the Library's finances is, "Is the Library better off or worse off as a result of the year's activities?" The statement of net position and the statement of activities, which appear first in the Library's financial statements, report information about the Library as a whole and about its activities in a manner that helps to answer this question. These statements include all assets and liabilities of the Library using the accrual basis of accounting, which is similar to the accounting used by private-sector corporations. However, the Library's goal is to provide services to our residents, not to generate profits as private-sector corporations do. All of the current year's revenues and expenses are taken into consideration regardless of when cash is received or paid.

The statement of net position and the statement of activities present information about the following:

Governmental Activities - All of the Library's basic services are considered to be governmental activities. Property taxes, state sources and rental charges finance most of these activities. These two statements report the Library's net position and changes therein. The change in net position provides the reader a tool to assist in determining whether the Library's financial health is improving or deteriorating. The reader will need to consider other nonfinancial factors such as property tax base and political conditions at the State Capitol in arriving at their conclusion regarding the overall health of the Library.

The government-wide financial statements can be found on pages 1 - 2 of this report.

GENESEE DISTRICT LIBRARY
MANAGEMENT DISCUSSION AND ANALYSIS

Reporting the Library's Most Significant Funds

Fund Financial Statements - The fund financial statements provide detailed information about the most significant funds - not the Library as a whole. The fund financial statements begin on page 3 and provide detailed information about the most significant funds. In the fund financial statements, capital assets purchased by cash are reported as expenditures in the year of acquisition. No asset is reported.

Governmental Funds - All of the Library's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Library's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or less financial resources available to spend in the near future to finance the Library's programs. The relationship (or differences) between governmental activities (reported in the Statement of Net position and the Statement of Activities) and governmental funds is reconciled in the basic financial statements. The basic governmental fund financial statements can be found on pages 3 and 4 of this report.

Additional Information - The notes to financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to financial statements can be found on pages 5 - 20 of this report.

GENESEE DISTRICT LIBRARY
MANAGEMENT DISCUSSION AND ANALYSIS

SUMMARY OF NET POSITION:

OPEB Liability

During 2019, the Library adopted the new accounting standard GASB No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. This standard supersedes GASB No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which the Library had previously adopted and implemented. Under the new standard, the most significant change is to the actuarial assumptions used in the calculation of the accrued liability. The change in assumptions had no effect on the Library's accrued liability, as the new assumptions were the assumptions already being used in the calculation under GASB 45. The impact of new standard is reflected in Note 12 of the financial statements.

	<u>GOVERNMENTAL</u> <u>ACTIVITIES</u>	
	<u>2019</u>	<u>2018</u>
<u>Assets</u>		
Other Assets	\$9,036,142	\$10,031,723
Capital Assets	<u>93,954</u>	<u>98,658</u>
Total Assets	\$9,130,096	\$10,130,381
<u>Deferred Outflows of Resources</u>	<u>1,565,290</u>	<u>949,276</u>
Total Assets and Deferred Outflows of Resources	\$10,695,386	\$11,079,657
<u>Liabilities</u>		
Other Liabilities	423,041	392,526
Long-Term Liabilities	<u>9,701,253</u>	<u>10,443,074</u>
Total Liabilities	\$10,124,294	\$10,835,600
<u>Deferred Inflows of Resources</u>	<u>1,638,558</u>	<u>0</u>
Total Assets and Deferred Outflows of Resources	\$11,762,852	\$10,835,600
<u>Net Position</u>		
Net Investment in Capital Assets	93,954	98,658
Unrestricted	<u>(1,161,420)</u>	<u>145,399</u>
<u>TOTAL NET POSITION</u>	<u>(\$1,067,466)</u>	<u>\$244,057</u>

The above analysis focuses on the net position. The change in net position of the Library's governmental activities is discussed below. The net position differs from fund balances and the reconciliation appears on page 3.

The Library's net position reflects its investment in capital assets, and capital projects (i.e. equipment and furniture, leasehold improvement, and vehicles) less any related debt used to acquire those assets that are still outstanding. The Library uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Library's investment in its capital assets is reported net of related debt, it should be noted that the resources to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

GENESEE DISTRICT LIBRARY
MANAGEMENT DISCUSSION AND ANALYSIS

SUMMARY OF NET POSITION: (Continued)

The results of this year's operations for the Library as a whole are reported in the statement of activities (see table above), which shows the changes in net position for fiscal year 2019.

RESULTS OF OPERATIONS:

For the fiscal years ended December 31, 2019 and 2018, the Library wide results of operations were:

	<u>2019</u>	<u>2018</u>
Revenues:		
Property Taxes	\$8,427,444	\$8,217,428
Penal Fines	314,244	383,703
State Aid	307,634	284,952
Investment Earnings	78,146	11,008
Grants, Contributions, Legacies, and Bequests	59,118	67,009
Library Fines, Fees and Other	229,097	238,446
Universal Service Fund - BEAR	137,291	137,523
Use of Contributed Facilities	<u>747,945</u>	<u>747,945</u>
Total Revenues	\$10,300,919	\$10,088,014
Functions/Program Expenses:		
General Administration	6,681,348	7,039,600
Special Item - Transfer to OPEB Trust Account	<u>2,250,000</u>	<u>0</u>
Total Expenses	<u>\$8,931,348</u>	<u>\$7,039,600</u>
<u>Change in Net Position</u>	\$1,369,571	\$3,048,414
<u>Beginning Net Position - As Restated</u>	<u>(2,437,037)</u>	<u>(2,804,357)</u>
<u>Ending Net Position</u>	<u>(\$1,067,466)</u>	<u>\$244,057</u>

The Library's net position increased by \$1,369,571 during the current fiscal year. The increase in net position differs from the change in fund balances and the reconciliation appears on page 4.

The net cost shows the financial burden that was placed on the State and the Library's taxpayers by each of these functions. Since property taxes for operations and state sources constitute the vast majority of the Library's operating revenue sources, the Board of Trustees must annually evaluate the needs of the Library and balance those needs with State-prescribed available unrestricted resources.

GENESEE DISTRICT LIBRARY
MANAGEMENT DISCUSSION AND ANALYSIS

Budgeting and Operating Highlights

The Library's budgets are prepared according to Michigan law. The budgeted fund is the Operating Fund.

During the fiscal year ended December 31, 2019, the Library amended the budget of the Operating Fund one time. State law requires that the budget be amended to ensure that expenditures do not exceed appropriation. A schedule showing the Library's Operating Fund original and final budget amounts compared with amounts actually paid and received is provided in required supplemental information of these financial statements.

Operating Fund

The operating fund actual revenue was \$10,300,919. The amount is more than the final budget estimate of \$10,210,000. The variance was \$90,919, or 1%.

The actual expenditures of the operating fund was \$11,329,015, which is below the final budget estimate of \$12,103,375. The variance was \$774,360, or 6%. The variance was primarily due to decreases in salaries, benefits, supplies.

The operating fund had total revenues of \$10,300,919 and total expenditures of \$11,329,015 with a net decrease in fund balance of \$1,028,096 and an ending fund balance of \$8,741,101.

Capital Asset and Debt Administration

A. **Capital Assets**

The Library's investment in capital assets for its governmental activities as of December 31, 2019 amounted to \$93,954 (net of accumulated depreciation). This investment in capital assets included equipment and furniture, leasehold improvements, and vehicles. Capital assets at fiscal year-end included the following:

	<u>Capital Assets</u> <u>(Net of Depreciation)</u>	
	<u>2019</u>	<u>2018</u>
Equipment and Furniture	\$16,472	\$6,128
Leasehold Improvement	38,322	40,978
Vehicles	39,160	51,552
<u>Total capital assets, net</u>	<u>\$93,954</u>	<u>\$98,658</u>

Additional information on the Library's capital assets can be found in Note 4.

B. **Debt**

At the end of the current fiscal year, the Library had total long-term debt outstanding of \$128,000. Long-term debt at fiscal year-end included the following:

	<u>Governmental</u>	
	<u>2019</u>	<u>2018</u>
Compensated Absences	<u>\$128,000</u>	<u>\$130,000</u>

Additional information on the Library's long-term debt can be found in Note 5.

GENESEE DISTRICT LIBRARY
MANAGEMENT DISCUSSION AND ANALYSIS

Economic Factors and Next Year's Budget

* The Library's 2020 adopted budget is as follows:

	<u>Operating Fund</u>
<u>REVENUE</u>	\$10,430,000
<u>EXPENDITURES</u>	<u>10,305,000</u>
<u>NET OVER BUDGET</u>	<u><u>\$125,000</u></u>

CONTACTING THE LIBRARY'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the Library's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Director at the Library, G-4195 W. Pasadena Avenue, Flint, MI 48504.

BASIC FINANCIAL STATEMENTS

GENESEE DISTRICT LIBRARY
STATEMENT OF NET POSITION
AS OF DECEMBER 31, 2019

	Governmental Activities
<u>ASSETS</u>	
Cash and Cash Equivalents	\$8,428,740
Accounts Receivable	495,088
Prepaid Expenses	112,314
Capital Assets	1,272,020
Less: Accumulated Depreciation	(1,178,066)
<u>TOTAL ASSETS</u>	\$9,130,096
<u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Related to Pensions	1,565,290
<u>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</u>	\$10,695,386
<u>LIABILITIES</u>	
Accounts Payable	65,487
Accrued and Other Liabilities	97,842
Contribution Advances	131,712
Compensated Absences	128,000
Net Pension Liability	4,865,160
Net Other Postemployment Benefits Liability	4,836,093
Total Liabilities	\$10,124,294
<u>DEFERRED INFLOWS OF RESOURCES</u>	
Related to Pensions	656,655
Related to Other Postemployment Benefits	981,903
Total Deferred Inflows of Resources	\$1,638,558
<u>TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES</u>	\$11,762,852
<u>NET POSITION</u>	
Net Investment in Capital Assets	93,954
Unrestricted	(1,161,420)
<u>TOTAL NET POSITION</u>	(\$1,067,466)

See notes to the financial statements.

GENESEE DISTRICT LIBRARY
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2019

<u>FUNCTIONS/PROGRAMS</u>	Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges For Services	Operating Grants and Contributions	Governmental Activities
Governmental Activities:				
General Administration	\$6,681,348	\$229,097	\$59,118	(\$6,393,133)
General Revenues:				
Property Taxes				8,427,444
Penal Fines				314,244
State Aid				307,634
Investment Earnings				78,146
Universal Service Fund - BEAR				137,291
Use of Contributed Facilities				747,945
Total General Revenues				\$10,012,704
Change in Net Position				\$3,619,571
Special Item - Transfer to OPEB Trust Account				(2,250,000)
Net Position - Beginning of Year - As Restated				(2,437,037)
Net Position - End of Year				(\$1,067,466)

See notes to the financial statements.

GENESEE DISTRICT LIBRARY
BALANCE SHEET
AS OF DECEMBER 31, 2019

	<u>Operating Fund</u>
<u>ASSETS</u>	
Cash and Cash Equivalents	\$8,428,740
Accounts Receivable	495,088
Prepaid Expenses	112,314
	<hr/>
<u>TOTAL ASSETS</u>	<u>\$9,036,142</u>
<u>LIABILITIES</u>	
Accounts Payable	\$65,487
Accrued and Other Liabilities	97,842
Contribution Advances	131,712
Total Liabilities	\$295,041
	<hr/>
<u>FUND BALANCES</u>	
Non-Spendable	112,314
Committed - Tax Appeals	38,893
Assigned	482,621
Unassigned	8,107,273
Total Fund Balances	\$8,741,101
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<u>TOTAL LIABILITIES AND FUND BALANCE</u>	<u>\$9,036,142</u>

See notes to the financial statements.

GENESEE DISTRICT LIBRARY
RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES TO
NET POSITION OF GOVERNMENTAL ACTIVITIES
AS OF DECEMBER 31, 2019

Total Governmental Fund Balances:		\$8,741,101
Amounts reported for governmental activities in the statement of net position are different because:		
Deferred Outflows of Resources - Related to Pensions		1,565,290
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental fund		
Capital Assets	\$1,272,020	
Less: Accumulated Depreciation	<u>(1,178,066)</u>	
Capital Assets, Net of Accumulated Depreciation		93,954
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year end consist of:		
Compensated Absences		(128,000)
Net OPEB Obligation		(4,836,093)
Net Pension Liability		(4,865,160)
Deferred Inflows or Resources - Related to Pensions		(656,655)
Deferred Inflows or Resources - Related to OPEB		<u>(981,903)</u>
<u>TOTAL NET POSITION -</u>		
<u> <u>GOVERNMENTAL ACTIVITIES</u></u>		<u>(\$1,067,466)</u>

GENESEE DISTRICT LIBRARY
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2019
YEAR ENDED DECEMBER 31, 2019

	Operating Fund
<u>REVENUES</u>	
Property Taxes	\$8,427,444
Penal Fines	314,244
State Aid	307,634
Investment Earnings	78,146
Grants, Contributions, Legacies, and Bequests	59,118
Library Fines, Fees and Other	229,097
Universal Service Fund - BEAR	137,291
Use of Contributed Facilities	747,945
Total Revenues	\$10,300,919
<u>EXPENDITURES</u>	11,329,015
<u>NET CHANGE IN FUND BALANCE</u>	(\$1,028,096)
<u>FUND BALANCE - BEGINNING</u>	9,769,197
<u>FUND BALANCE - ENDING</u>	\$8,741,101

See notes to financial statements.

GENESEE DISTRICT LIBRARY
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2019

Total net change in fund balances - governmental funds	(\$1,028,096)
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated

Capital Outlay	19,565	
Depreciation Expense	(24,269)	
Total	(4,704)	(4,704)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Accrued Vacation and Sick Pay	2,000
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Pension Related Items	1,558,877
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OPEB Related Items	841,494
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<u>CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES</u>	\$1,369,571
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GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A) DESCRIPTION OF GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Library. All fiduciary activities are reported only in the fund financial statements. Governmental activities normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions.

B) REPORTING ENTITY

The accompanying basic financial statements have been prepared in accordance with criteria established by the GASB for determining the various governmental organizations to be included in the reporting entity. These criteria include significant operational financial relationships that determine which of the governmental organizations are part of the Library's reporting entity and which organizations are legally separate component units of the Library. Based on application of the criteria, the Library does not contain component units.

Genesee District Library (the Library) was organized under the provisions of the District Library Act of the State of Michigan. The electorate created the Genesee District Library on January 1, 1980. The primary purpose of Genesee District Library is to provide support services for nineteen county locations. The Library is funded primarily through a tax levy, state aid, fines, and fees. Revenue is used to operate and staff the Library.

The Library is governed by an appointed eight member board of which four appointees are from Genesee County Board of Commissioners and four appointees are from Grand Blanc Township.

C) BASIS OF PRESENTATION

Government-wide Financial Statements – The statement of net assets and the statement of activities display information about the Library as a whole. These statements include the financial activities of the primary government.

The government-wide statements are prepared using the economic resources measurement focus. Governmental fund financial statements therefore include reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the Library's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues of the Library, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the Library.

Fund Financial Statements – Fund financial statements report detailed information about the Library. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The Library has no nonmajor funds.

The accounting and reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets and current liabilities, and a statement of revenues, expenditures and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D) BASIS OF ACCOUNTING

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting.

Revenues – Exchange and Nonexchange Transactions – Revenues resulting from exchange transactions in which each party receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenues are recorded in the fiscal year in which the resources are measurable and available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the Library, available means expected to be received within approximately sixty days of the fiscal year-end.

Nonexchange transactions, in which the Library receives value without directly giving equal value in return, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Library must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Library on a reimbursement basis. On a modified accrual basis, revenues from nonexchange transactions must also be available before it can be recognized.

Unearned Revenue – Unearned Revenue arises when assets are recognized before revenue recognition criteria have been satisfied.

Expenses/Expenditures – On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation, are not recognized in governmental funds.

E) CASH AND CASH EQUIVALENTS

The Library considers highly liquid investments with maturities of 90 days or less to be cash equivalents. Investments are reported at fair market value and determined using selected bases. Short-term investments are reported at cost, which approximate fair values. Cash deposits are reported at carrying amount, which reasonably estimates fair value.

F) PREPAID EXPENSES

Prepaid balances are for payments made by the Library in the current year to provide services occurring in the subsequent fiscal year.

G) CAPITAL ASSETS

Capital assets are defined by the Library with an initial cost of more than \$1,000. Such assets are recorded at cost or, if donated, at their estimated fair value on the date donated.

Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other cost incurred for repairs and maintenance are expensed as incurred.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

G) CAPITAL ASSETS (Continued)

Depreciation on such capital assets is charged as an expense against the operations on a straight-line basis over the following estimated useful lives:

<u>Description</u>	<u>Governmental Activities</u> <u>Estimated Lives (Years)</u>
Equipment and Furniture	5 – 7
Leasehold Improvements	10 – 15

Inexhaustible Collections and Books

Because the values of the existing inexhaustible collections, including research books, are not readily determinable, the library has not capitalized them.

H) COMPENSATED ABSENCES

The Library reports compensated absences in accordance with the provisions of GASB Statement No. 16, "Accounting for Compensated Absences." Sick and vacation leave benefits are accrued as a liability using the termination payment method. An accrual for earned sick and vacation leave is made to the extent that it is probable that the benefits will result in termination payments. The liability is based on the Library's past experience of making termination payments.

The compensated absence liability is reported on the government-wide financial statements.

For governmental fund financial statements the current portion of unpaid compensated absences is the amount expected to be paid using expendable available resources. These amounts, if any, are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated unpaid leave are paid. The noncurrent portion of the liability is not reported.

I) DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/ expenditure) until then. The deferred outflows of resources related to the defined benefit pension plan (see Note 9 for details) and the OPEB plan (see Note 11 for details).

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The deferred inflows of resources related to the defined benefit pension plan (see Note 9 for details) and the OPEB plan (see Note 11 for details).

J) PENSION

The Library offers a defined benefit pension plan to its employees. The Library records a net pension liability for the difference between the total pension liability calculated by the actuary and the pension plan's fiduciary net position. For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Genesee County Employees' Retirement System and additions to/deductions from the pension plan's fiduciary net position have been determined on the same basis as they are reported by the pension plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

K) OTHER POSTEMPLOYMENT BENEFITS COSTS (OPEB)

The Library offers retiree healthcare benefits to retirees. The Library records a net OPEB liability for the difference between the total OPEB liability calculated by the actuary and the OPEB plan's fiduciary net position. For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Library's OPEB plan and additions to/deductions from the OPEB plan's fiduciary net position have been determined on the same basis as they are reported by the OPEB plan. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

L) FUND BALANCE

Fund balances for each of the Library's governmental funds are displayed in the following classifications depicting the relative strength of the spending constraints placed on the purposes for which resources can be used:

- * Nonspendable fund balance - amounts that cannot be spent because they are either not in a spendable form (such as inventories and prepaid amounts) or are legally or contractually required to be maintained intact.
- * Committed fund balance - amounts that can be spent only for specific purposes determined by a formal action resolution of the Library's highest level of decision-making authority, the Board of Trustees.
- * Assigned fund balance - amounts the Library intends to use for specific purposes that do not meet the criteria to be classified as restricted or committed. The intent is expressed by the Board of Trustees.
- * Unassigned fund balance - amounts that are available for any purpose; these amounts can be reported only in the Library's General Fund.

The Library would typically use restricted fund balance first, followed by committed resources, and then assigned resources as appropriate opportunities arise, but reserve the right to selectively spend unassigned resources first to defer the use of these classified funds.

M) NET POSITION

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Library or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

N) REVENUES

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restriction.

All donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. The Library reports any donor-restricted contributions whose restrictions are not in the same accounting period as unrestricted support.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

O) CONTRIBUTED FACILITIES

The Library occupies certain premises, which are located in government owned buildings, without charge or at a nominal charge of \$1. The estimated fair rental value of the premises is reported as support and the corresponding expenses are shown in the period in which the premises are used. The Library does not actually own or control the locations. The Library furnishes services and personnel for these various locations.

P) CONTRIBUTION ADVANCES

Gift advances from donors are recognized as revenue as they are earned. Prepayments are recorded as advanced until the revenue is earned over the year.

Q) BUDGETARY INFORMATION

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the General Fund. All annual appropriations lapse at fiscal year-end. The annual budget is prepared by the Library's departments head and finance department. The budget is presented to the Library board for adoption. Subsequent amendments are approved by the Library board.

The budget has been adopted for the Library's activity in total; expenditures at this level in excess of amounts budgeted are a violation of Michigan law. A comparison of actual results of operations to the General Fund budget as prepared by the Library board is included in the subtotals for total revenue and total expenditures. The remaining budget-to-actual detail is used to provide additional analysis for management purposes.

Amounts encumbered for purchase orders, contracts, etc. are not tracked during the year. Budget appropriations are considered to be spent once the goods are delivered or the services rendered.

2) DEPOSITS

Michigan Compiled Laws, Section 129.91, authorizes the Library to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal agency obligation repurchase agreements; bankers' acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

Protection of the Library's deposits is provided by the Federal Deposit Insurance Corporation (FDIC) and the National Credit Union Administration (NCUA).

Deposits - The Board authorized the following financial institutions for the deposit of the Library's funds for the year ended December 31, 2019: Chase Bank, Huntington National Bank, Security Federal Credit Union, ELGA Credit Union, Dort Federal Credit Union, Chemical Bank, and Financial Plus Federal Credit Union.

At December 31, 2019, the carrying amount of the Library's deposits, on the books was \$8,428,740. The bank balance with financial institutions classified as to risk was as follows:

Insured (FDIC or FSLIC)	\$ 1,540,694
Uninsured – Uncollateralized	<u>6,969,076</u>
<u>TOTAL</u>	<u>\$ 8,509,770</u>

A significant portion of the uninsured balance is deposited in Chase Bank.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

3) PROPERTY TAXES

A) Property Taxes

Property taxes for the Library are levied on December 1 by various cities and townships in the County of Genesee, and are due 90 days after the levy date. The taxes are collected by each levying governmental unit and remitted to the Library. The delinquent real property taxes are purchased by the County, and delinquent personal property taxes continue to be collected by the municipalities and recorded as revenue as they are collected. The county sells tax notes, the proceeds of which have been used to pay the Library for these delinquent real property taxes. These delinquent real property taxes have been recorded as revenue in the current year.

B) Tax Abatements

The Library receives reduced property tax revenues as a result of Industrial Facilities Tax exemptions granted by various townships (Davison, Fenton, Genesee, Grand Blanc, Mt. Morris, Mundy, Richfield, and Vienna) and cities (Burton, Davison, Fenton, and Flushing) within Genesee County. Industrial facility exemptions are intended to promote construction of new industrial facilities, or to rehabilitate historical facilities.

For the year ended December 31, 2019, the Library's property tax revenues were reduced by approximately \$13,355 under this program.

There are no significant abatements made by the Library.

4) CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2019, was as follows:

	Balance Beginning	Additions	Deductions	Balance Ending
<u>GOVERNMENTAL ACTIVITIES</u>				
Equipment and Furniture	\$796,169	\$13,240	\$0	\$809,409
Leasehold Improvement	394,305	6,325	0	400,630
Vehicles	61,981	0	0	61,981
Totals at Historical Cost	\$1,252,455	\$19,565	\$0	\$1,272,020
Less: Accumulated Depreciation	(1,153,797)	(24,269)	0	(1,178,066)
<u>GOVERNMENTAL ACTIVITIES</u>				
<u>CAPITAL ASSETS - NET</u>	<u>\$98,658</u>	<u>(\$4,704)</u>	<u>\$0</u>	<u>\$93,954</u>

Depreciation expense was \$24,269 for the year ended December 31, 2019.

5) LONG-TERM DEBT

A summary of the debt outstanding at the Library is as follows:

	Balance Beginning	Additions	Deductions	Balance Ending
Governmental Activities:				
Compensated Absences	\$ 130,000	\$ 0	\$ 2,000	\$ 128,000

The compensated absences represent the estimated liability to be paid to employees under various sick and vacation pay contracts. Under the Library's various contracts, employees earn vacation and sick time based on time of service with the Library.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

6) CONTRIBUTION ADVANCES

Changes in contribution advances are summarized below:

Balance – Beginning	\$ 127,808
Additions - Contributions, Legacies and Bequests	36,057
Total	\$ 163,865
Deductions - Funds Expended During the Year	32,153
<u>BALANCE – ENDING</u>	\$ 131,712

7) ASSIGNED FUND BALANCE

Assigned fund balance as of December 31, 2019 is as follows:

Equipment Fund	\$ 482,620
Election Fund	1
<u>TOTAL</u>	\$ 482,621

8) LEASE

The Library leases branch space and various pieces of office equipment. The Library had a lease with Genesee Valley Partners, LP for a branch located within the Genesee Valley Center, Flint, MI. The lease has been renewed through December 2022. The Library had a lease with Xerox Corporation for 17 copiers for 60 months that expired during April 2019 with minimum monthly lease payments of \$123. The Library has a new lease with Xerox Corporation for 18 copiers for 60 months starting in May 2019 with minimum monthly lease payments of \$131 for each copier. The Library has additional Xerox Corporation leases for 3 copiers with minimum monthly lease payments ranging from \$32 to \$229 for each copier expiring at various times.

The future obligations are as follows:

2020	\$ 73,613
2021	70,176
2022	70,750
2023	31,254
2024	8,878
<u>TOTAL</u>	\$ 254,671

9) DEFINED BENEFIT PENSION PLAN

Plan Description and Provisions

The Library participates in a contributory agent-multiple employer defined benefit pension plan administered by the Genesee County Employees Retirement System of Michigan (GCERS) which covers all employees of the Library hired before January 1, 2013. GCERS was organized pursuant to Section 12A of Act 156, State of Michigan Public Acts of 1851 (MSA 5.33(a); MCLA 46.12a) as amended. GCERS was established by ordinance in 1946, beginning with general County employees and the County Road Commission. Genesee County Water and Waste Services joined the system in 1956, Genesee County Mental Health joined in 1966, the City of Mt. Morris in 1969, and the Genesee District Library in 1980. The GCERS is regulated under the Genesee County Employees' Retirement System Ordinance, the sections of which have been approved by the State of Michigan Pension Commission and is administered by a nine-member retirement board. All new-hire general County and Community Mental Health employees may only join the defined contribution plan. GCERS issues a publicly available financial report which includes the financial statements and required supplemental information of this defined benefit plan. This report can be obtained in writing to GCERS at 1101 Beach Street, Flint, MI 48502.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

9) DEFINED BENEFIT PENSION PLAN (Continued)

Benefits Provided

The plan provides certain retirement, disability, and death benefits to plan members and beneficiaries. PA 427 of 1984, as amended, established and amends the benefit provisions of the participants in GCERS. The GCERS plan covers union and nonunion Library employees.

Most of the Library employees are eligible to participate in the GCERS. Employees hired on or after January 1, 1998, shall be required to contribute 2.0% of their gross compensation for each payroll period to the Retirement System. Employees hired prior to January 1, 1998, shall be required to contribute 1.5% of their gross compensation for each payroll period to the Retirement System. A basic plan member, hired before July 1, 1995, may retire at age 60 with 8 or more years of credited service. A basic plan member, hired after July 1, 1995, may retire at age 60 with 12 or more years of credited service. The annual retirement benefit, payable monthly for life, is equal to the final average compensation (FAC) times the sum of a) 2.3% for the first 25 years of service plus b) 1.0% for years of service in excess of 25 years. Maximum employer financed portion is 60% of FAC. Final average compensation is the employee's average salary over the last highest 5 years out of the last 10 years of credited service. For 3 administration employees FAC is the highest 2 years.

Benefit terms provide for annual cost-of-living adjustments to each employee's retirement allowance subsequent to the employee's retirement date. The annual adjustments are 3 percent, noncompounding.

Benefit terms, within the parameters established by GCERS, are generally established and amended by the authority of the Board of Trustees, generally after negotiations of these terms with the affected unions.

Employees Covered by Benefit Terms

At the December 31, 2018 measurement date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	54
Inactive plan members entitled to but not yet receiving benefits	12
Active plan members	<u>36</u>
Total plan members covered by the plan	102

Contributions

Article 9, Section 24 of the State of Michigan Constitution requires that financial benefits arising on account of employee service rendered in each year be funded during that year. Accordingly, GCERS retains an independent actuary to determine the annual contribution. The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by the GCERS retirement board. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by the plan members during the year, with an additional amount to finance any unfunded accrued liability. The employer may establish contribution rates to be paid by its covered employees.

For the year ended December 31, 2018 and 2017, the average active employee contribution rate was 2.5 and 1.85 and percent of annual pay and the Library's average contribution rate was 29.95 and 29.58 percent of annual payroll, respectively.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

9) DEFINED BENEFIT PENSION PLAN (Continued)

Net Pension Liability

The net pension liability reported at December 31, 2019 was determined using a measure of the total pension liability and the pension net position as of December 31, 2018. The December 31, 2018 measurement date total pension liability was determined by an actuarial valuation performed as of that date.

Changes in the net pension liability during the measurement year were as follows:

<u>Changes in Net Pension Liability</u>	Increase (Decrease)		
	<u>Total Pension Liability</u>	<u>Plan Net Position</u>	<u>Net Pension Liability</u>
Balance at December 31, 2017	\$18,685,089	\$13,704,633	\$4,980,456
Service cost	268,037	0	268,037
Interest	1,231,502	0	1,231,502
Differences between expected and actual experience	(206,623)	0	(206,623)
TPL assumption changes	(723,638)	0	(723,638)
Contributions - Employer	0	949,275	(949,275)
Contributions - Employee	0	34,006	(34,006)
Net investment income	0	(284,156)	284,156
Benefit payments, including refunds	(1,254,418)	(1,254,418)	0
Administrative expenses	0	(14,551)	14,551
	<u>0</u>	<u>(14,551)</u>	<u>14,551</u>
Net changes	<u>(685,140)</u>	<u>(569,844)</u>	<u>(115,296)</u>
Balance at December 31, 2018	<u>\$17,999,949</u>	<u>\$13,134,789</u>	<u>\$4,865,160</u>

Assumption Changes

For the December 31, 2018 actuarial valuation, there were assumption changes that resulted in a decrease in the calculated total pension liability. The assumptions changed during the year related to the discount rate, investment rate of return, and updated mortality tables utilized; see below for the assumptions used.

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2019, the Library recognized pension expense of \$568,233.

At December 31, 2019, the Library reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Source</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$0	(\$145,852)
Changes in assumptions	0	(510,803)
Net difference between projected and actual earnings on net pension plan investments	956,406	0
Employer contributions to the plan subsequent to the measurement date	608,884	0
	<u>0</u>	<u>0</u>
Total	<u>\$1,565,290</u>	<u>(\$656,655)</u>

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

9) DEFINED BENEFIT PENSION PLAN (Continued)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows. These amounts are exclusive of the employer contributions to the plan made subsequent to the measurement date of \$608,884, which will impact the net pension liability in fiscal year 2019, rather than future pension expense.

Plan Years Ending December 31,	Amount
2019	\$ (34,505)
2020	(34,505)
2021	129,659
2022	239,102

Actuarial Assumptions

The total pension liability in the December 31, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.00%	
Salary increases	3.00%	Across the board increases along with merit and longevity increase that range from 0.00% up to 4.03%
	7.03%	
Investment rate of return	7.55%	Net of pension plan investment expense, including inflation

Mortality rates were based on the RP 2014 with fully generational improvements from 2006 based on assumptions from the MP 2018 scale.

Discount Rate

The discount rate used to measure the total pension liability was 7.55 percent. The projection of cash flows used to determine the discount rate assumes that employee contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Projected Cash Flows

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

9) DEFINED BENEFIT PENSION PLAN (Continued)

Investment Rate of Return

The long-term expected rate of return on pension plan investments was determined using a model in which best-estimate ranges of expected future real interest rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The nominal long-term expected rate of return for the plan as a whole was 7.55 percent. The target allocation by class is as follows:

Asset Class	Target Allocation
U.S. Equities Active or Passive	37%
Non-U.S. Equities	18%
Domestic Fixed Income	25%
Commercial Real Estate	18%
Alternative Investment Hedge Funds	0%
Cash Equivalents	2%

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Library, calculated using the discount rate of 7.55 percent, as well as what the Library's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (6.55 percent) or one percentage point higher (8.55 percent) than the current rate:

	1% Decrease (6.55%)	Current Discount Rate (7.55%)	1% Increase (8.55%)
Net Pension Liability of the Library	\$6,729,549	\$4,865,160	\$3,274,909

Pension Plan Fiduciary Net Position

Detailed information about the Plan's fiduciary net position is available in the separately issued financial report. For the purpose of measuring the net pension liability, deferred outflows of resources, and deferred inflows of resources related to pension and pension expense, information about the Plan's fiduciary net position and addition to/deduction from fiduciary net position have been determined on the same basis as they are reported by the Plan. The Plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due pursuant to legal requirements. Benefit payments and refunds of employee contributions are recognized as expense when due and payable in accordance with the benefit terms.

10) DEFINED CONTRIBUTION PLAN

Effective January 1, 2013, the Library implemented a new defined contributions plan administered by Municipal Employees' Retirement System (MERS). The plan may be amended according to the provisions of 1996 PA 220. All new employees with a hire date on or after January 1, 2013 are eligible for this plan and no new participants will be enrolled in the library's defined benefit plan.

Employees covered by the plan are eligible to participate from the date of employment. The Plan defines the Library's contribution at 3 percent of the employee's gross pay. Employees are one hundred percent vested in their contributions immediately. Employer and employee contributions to the Plan for the year ended December 31, 2019 totaled \$70,922 and \$43,145 respectively.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

11) OTHER POSTEMPLOYMENT BENEFITS PLAN

Plan Description

The Library provides retiree healthcare benefits for all eligible employees and their spouses. This is a single employer-defined benefit plan administered by the Library in which funds are invested in the Municipal Employees' Retirement System of Michigan (MERS) Retiree Health Funding Vehicle.

Benefits Provided

The plan provides retiree healthcare benefits for eligible employees and their spouses. Benefits are provided through a third-party insurer, and a portion of the cost of the benefits is covered by the plan.

Members Covered by Benefit Terms

At the December 31, 2019 valuation date, the following members were covered by the benefit terms:

Active Members	60
Retirees and Beneficiaries	36
Total Members Covered	96

Contributions

Retiree healthcare costs are paid by the Library on a "pay-as-you-go" basis. The Library has no obligation to make contributions in advance of when the insurance premiums are due for payment. For the fiscal year ended December 31, 2019, the Library made payments for postemployment health benefit premiums of \$269,046. The Library also made additional contributions of \$2,250,000 to establish the OPEB Trust in April 2019.

Net OPEB Liability

The net OPEB liability reported at December 31, 2019 was determined using a measure of the total OPEB liability and the OPEB net position as of December 31, 2019. The December 31, 2019 measurement date total OPEB liability was determined by an actuarial valuation performed as of that date.

Changes in the net OPEB liability during the measurement year were as follows:

Changes in Net OPEB Liability	Increase (Decrease)		
	Total OPEB Liability	Plan Net Position	Net OPEB Liability
Balance at December 31, 2018	\$7,927,176	\$0	\$7,927,176
Service cost	298,802	0	298,802
Interest	313,998	0	313,998
Differences between expected and actual experience	(46,986)	0	(46,986)
Changes in Assumptions	(978,433)	0	(978,433)
Contributions to OPEB Trust	0	2,250,000	(2,250,000)
Benefits Paid from General Operating Fund	0	269,046	(269,046)
Net investment income	0	162,271	(162,271)
Benefit payments, including refunds	(269,046)	(269,046)	0
Administrative expenses	0	(2,853)	2,853
Net changes	(681,665)	2,409,418	(3,091,083)
Balance at December 31, 2019	\$7,245,511	\$2,409,418	\$4,836,093

The plan's fiduciary net position represents 33.25 percent of the total OPEB liability.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

11) OTHER POSTEMPLOYMENT BENEFITS PLAN (Continued)

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2019, the Library recognized OPEB expense of \$409,866

At December 31, 2019, the Library reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

Source	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$0	(\$42,264)
Changes in assumptions	0	(880,098)
Net difference between projected and actual earnings on net pension plan investments	0	(59,541)
Employer contributions to the plan subsequent to the measurement date	0	0
<u>Total</u>	<u>\$0</u>	<u>(\$981,903)</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows. These amounts are exclusive of the employer contributions to the plan made subsequent to the measurement date of \$0 which will impact the net pension liability in fiscal year 2019, rather than future pension expense.

Years Ending December 31,	Amount
2020	\$ (117,942)
2021	(117,942)
2022	(117,942)
2023+	(628,077)

Actuarial Assumptions

The total pension liability in the December 31, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.10%	
Salary increases	3.50%	For purpose of allocating liability
Investment rate of return	4.81%	Net of OPEB plan investment expense, including inflation

A Healthcare Cost Trend Rate of 8.5% graded down to 4.5% by 0.25% per year for Pre-Medicare; 7.0% graded down to 4.5% by 0.25% per year for Post-Medicare; 3% for Dental and Vision.

Mortality rates were based on the 2010 Public General Employees and Healthy Retirees, headcount weighted, based on assumptions from the MP 2019 improvement scale.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

11) OTHER POSTEMPLOYMENT BENEFITS PLAN (Continued)

Discount Rate

The discount rate used to measure the total OPEB liability was 4.81 percent. The projection of cash flows used to determine the discount rate assumes that the employer contributions will be made benefit payments on a pay-as-you-go basis from the general operating funds with additional annual contributions into the OPEB trust.

Based on this assumption, the retirement plan's fiduciary net position was projected to be sufficient to make projected future benefit payments of current plan members indefinitely – there is no cross-over point. Therefore, the discount rate is equivalent to the long-term expected real rate of return, including inflation. This discount rate is used to determine the Total OPEB Liability.

Investment Rate of Return

The long-term expected rate of return on retirement plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of retirement plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the retirement plan's target asset allocation are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Large Cap Stock Index	10%	1.60%
MERS Balance Inc Port (40/60)	10%	1.80%
MERS Capital Pres Port (20/80)	15%	1.00%
MERS Divers Bond Port (0/100)	15%	0.50%
MERS Est Market Port (60/40)	10%	4.20%
MERS Total Market Portfolio	30%	5.25%
Mid Cap Stock Index	10%	1.50%

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the Library, calculated using the discount rate of 4.81 percent, as well as what the Library's net OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (3.81 percent) or one percentage point higher (5.81 percent) than the current rate:

	1% Decrease (3.81%)	Current Discount Rate (4.81%)	1% Increase (5.81%)
Net OPEB Liability of the Library	\$5,874,232	\$4,836,093	\$3,987,158

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the net OPEB liability of the Library, calculated using the discount rate of 8.50 percent, as well as what the Library's net OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (7.50 percent) or one percentage point higher (9.50 percent) than the current rate:

	1% Decrease (7.50%)	Current Discount Rate (8.50%)	1% Increase (9.50%)
Net OPEB Liability of the Library	\$3,763,232	\$4,836,093	\$6,202,634

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

11) OTHER POSTEMPLOYMENT BENEFITS PLAN (Continued)

OPEB Plan Fiduciary Net Position

Detailed information about the plan's fiduciary net position is available in the separately issued financial report. For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the plan's fiduciary net position and additions to/deductions from fiduciary net position have been determined on the same basis as they are reported by the plan. The plan uses the economic resources measurement focus and the full accrual basis of accounting. Investments are stated at fair value. Contribution revenue is recorded as contributions are due, pursuant to legal requirements. Benefit payments and refunds of employee contributions are recognized as expense when due and payable in accordance with the benefit terms.

12) NEW ACCOUNTING STANDARDS

For the year ended December 30, 2019 the Library implemented the following new pronouncements: GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions.

Summary:

GASB Statement No. 75 requires governments that participate in defined benefit other post-employment benefit (OPEB) plans to report in the statement of net position a net OPEB liability. The net OPEB liability is the difference between the total OPEB liability (the present value of projected benefit payments to employees based on their past service) and the assets (mostly investments reported at fair value) set aside in a trust and restricted to paying benefits to current employees, retirees, and their beneficiaries. The Statement requires cost-sharing employers to record a liability and expense equal to their proportionate share of the collective net OPEB liability and expense for the cost-sharing plan. The Statement also will improve the comparability and consistency of how governments calculate their OPEB liabilities and expense.

	Governmental Activities
Net Position as previously stated January 1, 2019	\$244,057
Adoption of GASB statement No. 75	
Net Other Postemployment Benefits Liability	(1,484,221)
Deferred Outflows	455,600
Deferred Inflows	(1,138,012)
Adjustment to Net Pension Liability *	(514,461)
 <u>NET POSITION AS RESTATED JANUARY 1, 2019</u>	 (\$2,437,037)

*Correction from actuarial report from prior year.

13) CONTINGENCIES AND COMMITMENTS

The Library is subject to certain claims and litigation. In the opinion of management and their legal counsel, the outcome of such matters will not have a material effect on the financial position of the Library.

GENESEE DISTRICT LIBRARY
NOTES TO FINANCIAL STATEMENTS

14) RISK MANAGEMENT

The Library is exposed to various risks of loss in conducting its operations, from property and casualty theft, damage to various tort and liability claims and workman's compensation claims. The Library limits its exposure to such claims through its participation in and payments of premiums for insurance coverages. The Library management believes that this provides sufficient coverage to protect the Library from any significant adverse financial impact.

15) SUBSEQUENT EVENTS

Management has evaluated subsequent events through the date of the auditor's opinion, the date on which the financial statements were available to be issued.

On March 11, 2020, the World Health Organization declared the outbreak of a coronavirus (COVID-19) a pandemic. As a result, economic uncertainties have arisen which are likely to negatively impact net income. Other financial impact could occur though such potential impact is unknown at this time. At the current time, management is unable to quantify the potential effects of this pandemic on future financial statements.

16) UPCOMING ACCOUNTING PRONOUNCEMENTS

Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*, was issued by the GASB in June 2017 and will be effective for the Library's 2022 fiscal year. The Statement establishes a single approach to accounting for and reporting leases by local and state governments based on the principle that a lease finances the right to use an underlying asset. The standard requires most leases to be recognized by lessees on the balance sheet through a lease asset and corresponding lease liability. The Library is evaluating the impact the new standard will have on its financial statements.

REQUIRED SUPPLEMENTARY
INFORMATION

GENESEE DISTRICT LIBRARY
BUDGETARY COMPARISON SCHEDULE - OPERATING FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance With Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>REVENUES</u>				
Property Taxes	\$8,523,000	\$8,523,000	\$8,427,444	(\$95,556)
Penal Fines	250,000	285,000	314,244	29,244
State Aid	280,000	290,000	307,634	17,634
Investment Earnings	9,000	9,000	78,146	69,146
Grants, Contributions, Legacies, and Bequests	30,000	30,000	59,118	29,118
Library Fines, Fees and Other	230,000	225,000	229,097	4,097
Universal Service Fund - BEAR	100,000	100,000	137,291	37,291
Use of Contributed Facilities	748,000	748,000	747,945	(5)
Total Revenues	<u>\$10,170,000</u>	<u>\$10,210,000</u>	<u>\$10,300,919</u>	<u>\$90,919</u>
<u>EXPENDITURES</u>				
Salaries and Wages	3,600,715	3,642,875	3,477,349	165,526
Fringe Benefits	2,273,200	4,274,800	4,018,719	256,081
Supplies	290,000	290,000	177,895	112,105
Books	822,300	822,300	765,532	56,768
Periodicals	42,100	42,100	44,517	(2,417)
Audio Visual	919,500	919,500	887,618	31,882
Contractual Services	346,050	349,050	294,444	54,606
Telephone	230,000	230,000	198,395	31,605
Travel	49,000	49,000	39,928	9,072
Printing	189,500	189,500	185,350	4,150
Insurance	36,000	35,500	33,535	1,965
Utilities	50,000	55,000	38,632	16,368
Building & Maintenance	369,750	364,750	328,061	36,689
Miscellaneous	789,000	789,000	814,492	(25,492)
Capital Outlay	50,000	50,000	19,565	30,435
Bad Debt	0	0	4,983	(4,983)
Total Expenditures	<u>\$10,057,115</u>	<u>\$12,103,375</u>	<u>\$11,329,015</u>	<u>\$774,360</u>
<u>REVENUES OVER EXPENDITURES</u>	<u>\$112,885</u>	<u>(\$1,893,375)</u>	<u>(\$1,028,096)</u>	<u>\$865,279</u>
<u>FUND BALANCE - BEGINNING OF YEAR</u>			<u>9,769,197</u>	
<u>FUND BALANCE - END OF YEAR</u>			<u>\$8,741,101</u>	

GENESEE DISTRICT LIBRARY
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS

Fiscal year ended December 31,	<u>2018</u>	<u>2017</u>
Total Pension Liability		
Service Cost	\$268,037	\$319,091
Interest on the total pension liability	1,231,502	1,201,750
Differences between expected and actual experience	(206,623)	(448,042)
TPL Assumption Changes	(723,638)	(1,246,043)
Benefit payments and refunds	<u>(1,254,418)</u>	<u>(1,241,538)</u>
Net Change in Total Pension Liability	(\$685,140)	(\$1,414,782)
Total Pension Liability - Beginning of year	<u>18,685,089</u>	<u>20,099,871</u>
Total Pension Liability - End of year	<u><u>\$17,999,949</u></u>	<u><u>\$18,685,089</u></u>
Plan Fiduciary Net Position		
Contributions - Employer	\$949,275	\$854,532
Contributions - Employee	34,006	37,290
Net Investment Income	(284,156)	991,130
Benefit Payments, Including Refunds	(1,254,418)	(1,241,538)
Administrative Expenses	<u>(14,551)</u>	<u>(18,355)</u>
Net Change in Plan Fiduciary Net Position	(\$569,844)	\$623,059
Plan Fiduciary Net Position - Beginning of year	<u>13,704,633</u>	<u>13,081,574</u>
Plan Fiduciary Net Position - End of year	<u><u>\$13,134,789</u></u>	<u><u>\$13,704,633</u></u>
Net Pension Liability	<u><u>\$4,865,160</u></u>	<u><u>\$4,980,456</u></u>
Plan Fiduciary Net Position as a Percent of Total Pension Liability	72.97%	73.35%
Covered Employee Payroll	\$1,852,032	\$2,011,865
Net Pension Liability as a Percent of Covered Employee Payroll	262.69%	247.55%

GENESEE DISTRICT LIBRARY
SCHEDULE OF PENSION CONTRIBUTIONS

Actuarial Valuation Date	Actuarially Determined Contribution	Actual Contribution	Contribution Deficiency (Excess)	Covered Payroll	Actual Contribution as a % of Covered Payroll
12/31/2014	\$367,674	\$367,674	\$0	\$2,423,484	15.17%
12/31/2015	295,113	318,985	(23,872)	2,064,040	15.45%
12/31/2016	365,288	444,968	(79,680)	2,071,012	21.49%
12/31/2017	385,861	854,532	(468,671)	2,011,865	42.47%
12/31/2018	430,944	949,275	(518,331)	1,852,032	51.26%
12/31/2019	507,346	608,884	(101,538)	1,715,166	35.50%

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age Normal Cost Method
Amortization method	Level percentage of payroll
Remaining amortization period	25 years, closed
Asset valuation period	4-year smoothed market
Inflation	3.00 percent
Salary increases	3.0 - 7.03 percent, including inflation
Investment rate of return	7.55%, net of pension plan investment expense, including inflation
Retirement age	60
Mortality	RP 2014 with fully generational improvements from 2006 based on assumptions from Scale MP 2018
Other Information	

Pension Schedules (Schedule of Changes in the net Pension Liability and Related Ratios and Schedule of Pension Contributions) are intended to show information for ten years. Additional years' information will be displayed as it becomes available.

GENESEE DISTRICT LIBRARY
SCHEDULE OF CHANGES IN NET OTHER POSTEMPLOYMENT BENEFITS LIABILITY AND RELATED RATIOS

Fiscal year ended December 31,	<u>2019</u>	<u>2018</u>
Total Other Postemployment Benefits Liability		
Service Cost	\$298,802	\$217,187
Interest on the Total OPEB Liability	313,998	324,304
Differences between expected and actual experience	(46,986)	(1,259,855)
Total OPEB Liability Assumption Changes	(978,433)	504,379
Benefit payments and refunds	<u>(269,046)</u>	<u>(303,653)</u>
Net Change in Total Other Postemployment Benefits Liability	(\$681,665)	(\$517,638)
Total Other Postemployment Benefits Liability - Beginning of year	<u>7,927,176</u>	<u>8,444,814</u>
Total Other Postemployment Benefits Liability - End of year	<u><u>\$7,245,511</u></u>	<u><u>\$7,927,176</u></u>
Plan Fiduciary Net Position		
Contributions - Employer	\$269,046	\$303,653
Contributions - Employee	2,250,000	0
Net Investment Income	162,271	0
Benefit Payments, Including Refunds	(269,046)	(303,653)
Administrative Expenses	<u>(2,853)</u>	<u>0</u>
Net Change in Plan Fiduciary Net Position	\$2,409,418	\$0
Plan Fiduciary Net Position - Beginning of year	<u>0</u>	<u>0</u>
Plan Fiduciary Net Position - End of year	<u><u>\$2,409,418</u></u>	<u><u>\$0</u></u>
Net Other Postemployment Benefits Liability	<u><u>\$4,836,093</u></u>	<u><u>\$7,927,176</u></u>
Plan Fiduciary Net Position as a Percent of Total Other Postemployment Benefits Liability	33.25%	0.00%
Covered Employee Payroll	\$2,997,075	\$2,933,479
Net Other Postemployment Benefits Liability as a Percent of Covered Employee Payroll	161.36%	270.23%

GENESEE DISTRICT LIBRARY
SCHEDULE OF OPEB CONTRIBUTIONS

Actuarial Valuation Date	Actuarially Determined Contribution	Actual Contribution	Contribution Deficiency (Excess)	Covered Payroll	Actual Contribution as a % of Covered Payroll
12/31/2018	555,525	303,653	251,872	2,933,479	10.35%
12/31/2019	809,125	2,519,046	(1,709,921)	2,997,075	84.05%

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age Normal Cost Method
Actuarial asset valuation method	Market Value
Municipal Bond Rate	20-year Aa Municipal Bond Rate, 3.26 percent
Discount Rate	4.81% for 12/31/2019 Liability
Salary increases	3.50 percent
Salary increases	3.50 percent
Investment rate of return	4.81%, net of OPEB plan investment expense, including inflation
Retirement age	60
Mortality	2010 Public General Employee and Healthy Retiree, headcount weighted, MP 2019
Other Information	<p>OPEB Schedules (Schedule of Changes in the net OPEB Liability and Related Ratios and Schedule of OPEB Contributions) are intended to show information for ten years. Additional years' information will be displayed as it becomes available.</p>

GENESEE DISTRICT LIBRARY
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

BUDGETARY INFORMATION

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the Operating Fund and all special revenue funds.

The annual budget is prepared by the Library's department heads and finance department. The budget is presented to the Board of Trustees for adoption no later than the December meeting each year. Subsequent amendments are approved by the Board of Trustees. The budget has been adopted on an activity basis; expenditures at this level in excess of amounts budgeted are a violation of Michigan law.

Unexpended appropriations lapse at year end. The amount of encumbrances outstanding at December 31, 2019 has not been calculated. During the current year, the budget was amended in a legally permissible manner.

A comparison of the actual results of operations to the budgeted amounts (at the level of control adopted by the Board of Trustees) for the Operating Fund is presented as required supplemental information.

PENSION AND OPEB RELATED

Changes of pension benefit terms for the plan year ended December 31, 2018:

The General County Employer negotiated changes to the following collective bargaining units:

- TEAMSTERS-FOC: Employee contributions increased from 9.0% to 9.5% of compensation, pre-tax.
- PCOA: Employee contributions increased from 10.0% to 11.0% of compensation, pre-tax.
- POAM: Eliminated the Section-59 Lump Sum optional form of payment.

Changes of pension assumptions for the plan year ended December 31, 2018:

The interest rate assumption has been lowered from 7.70% to 7.55% to better reflect future expectations of market returns and long-term inflation. The interest rate assumption will be reduced by 0.15% annually to an ultimate 7.00%. The change in interest assumptions results in an increase in accrued liability and normal cost.

The mortality assumption has been updated from the RP-2000 Combined Healthy Mortality Table Projected to 2014 using Scale AA to RP-2014 with fully generational improvements from 2006 based on assumptions from Scale MP 2018. This change resulted in an increase in accrued liability and normal cost.

The actuarial value of assets method has been changed from using a method that recognizes changes in capital value over four years to a method which adjusts the actual fair market value of assets with a 4-year phase-in of gains and losses on a fair market value of assets. This results in an increase in the actuarial value of assets.

The amortization method has been updated from a 25-year open amortization period to a 25-year closed amortization period.

Changes of OPEB benefit terms: There were no changes of OPEB benefit terms for the plan year ended December 31, 2019.

Changes of OPEB assumptions for the plan year ended December 31, 2019:

The Mortality table was updated from Mortality Improvement Scale MP-2018 to MP-2019.

The discount rate was increased from 3.88% to 4.81%. This change resulted in a decrease in liability.

ADDITIONAL SUPPLEMENTARY
INFORMATION

GENESEE DISTRICT LIBRARY
SCHEDULE OF OTHER EXPENDITURES AS COMPARED TO BUDGET - OPERATING FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
<u>SALARIES</u>				
Salary - Administration	\$551,500	\$551,500	\$472,985	\$78,515
Salary - Full Time	2,430,500	2,470,000	2,446,365	23,635
Salary - Part Time	21,000	23,660	18,540	5,120
Salary - Overtime	60,000	60,000	54,430	5,570
Salary - Shelves	502,000	502,000	449,314	52,686
Longevity	35,715	35,715	35,715	0
Total Salaries	<u>\$3,600,715</u>	<u>\$3,642,875</u>	<u>\$3,477,349</u>	<u>\$165,526</u>
<u>FRINGE BENEFITS</u>				
Social Security	281,000	283,700	268,934	14,766
Retirement	929,000	920,500	677,281	243,219
Medical Insurance	624,000	630,000	647,044	(17,044)
Dental Insurance	72,000	72,000	68,019	3,981
Life and Disability	47,000	48,000	48,617	(617)
Worker's Compensation	10,000	10,000	7,832	2,168
Unemployment	5,000	5,000	0	5,000
Vision Insurance	9,600	10,000	9,392	608
Educational Reimbursement	6,000	6,000	4,800	1,200
Annuity	39,600	39,600	36,800	2,800
Transfer to OPEB Trust Account	250,000	2,250,000	2,250,000	0
Total Fringe Benefits	<u>\$2,273,200</u>	<u>\$4,274,800</u>	<u>\$4,018,719</u>	<u>\$256,081</u>
<u>SUPPLIES</u>				
Office Supplies	5,000	5,000	554	4,446
Operating Expenditures	255,000	255,000	160,518	94,482
Postage and Shipping	30,000	30,000	16,823	13,177
Total Supplies	<u>\$290,000</u>	<u>\$290,000</u>	<u>\$177,895</u>	<u>\$112,105</u>
<u>BOOKS</u>				
Books - e-Books	22,600	24,700	21,300	3,400
Books - Paperbacks	24,700	22,600	21,697	903
Databases	172,000	172,000	146,363	25,637
Books - System	603,000	603,000	576,172	26,828
Total Books	<u>\$822,300</u>	<u>\$822,300</u>	<u>\$765,532</u>	<u>\$56,768</u>
<u>PERIODICALS</u>				
Magazines and Newspapers	42,100	42,100	44,517	(2,417)
<u>AUDIO - VISUAL</u>				
CD's and Video Media	5,000	5,000	4,688	312
A-V Microfilm - Materials	5,500	5,500	4,954	546
Digital Video Disks	220,000	220,000	211,990	8,010
Digital Media	611,000	611,000	607,279	3,721
Digital Devices	8,000	8,000	1,960	6,040
Audio Media	70,000	70,000	56,747	13,253
Total Audio - Visual	<u>\$919,500</u>	<u>\$919,500</u>	<u>\$887,618</u>	<u>\$31,882</u>

GENESEE DISTRICT LIBRARY
SCHEDULE OF OTHER EXPENDITURES AS COMPARED TO BUDGET - OPERATING FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
<u>CONTRACTUAL SERVICES</u>				
Attorney	\$45,000	\$45,000	\$43,227	\$1,773
Payroll	15,000	15,000	8,471	6,529
Auditor	25,000	25,000	21,200	3,800
Consultant	7,000	7,000	6,478	522
Programming	93,000	93,000	86,877	6,123
Software	58,550	58,550	37,078	21,472
Staff Development	10,000	10,000	2,985	7,015
Collection Costs	22,000	25,000	23,023	1,977
O.C.L.C. and M.L.C.	70,500	70,500	65,105	5,395
Total Contractual Services	\$346,050	\$349,050	\$294,444	\$54,606
<u>TELEPHONE</u>				
Telephone	230,000	230,000	198,395	31,605
<u>TRAVEL</u>				
Travel - Regular	30,000	30,000	25,637	4,363
Travel - Workshop	12,000	12,000	9,198	2,802
Gas and Oil	7,000	7,000	5,093	1,907
Total Travel	\$49,000	\$49,000	\$39,928	\$9,072
<u>PRINTING AND ADVERTISING</u>				
Public Relations	105,000	105,000	119,021	(14,021)
Advertising / Recruitment	500	500	0	500
Printing and Publishing	46,000	46,000	35,940	10,060
Events, Sponsorships, and Themes	38,000	38,000	30,389	7,611
Total Printing and Advertising	\$189,500	\$189,500	\$185,350	\$4,150
<u>INSURANCE</u>				
Building and Contents	20,000	20,000	19,248	752
Liability and Bonds	10,000	10,000	9,807	193
Automobile Insurance	6,000	5,500	4,480	1,020
Total Insurance	\$36,000	\$35,500	\$33,535	\$1,965
<u>UTILITIES</u>				
Public Utilities	50,000	55,000	38,632	16,368
<u>BUILDING AND MAINTENANCE</u>				
Equipment Repairs and Maintenance	10,000	10,000	3,930	6,070
Equipment Service Contracts	107,250	107,250	101,697	5,553
Equipment Lease	40,000	40,000	36,395	3,605
Building Repairs and Maintenance	20,000	20,000	15,854	4,146
Building Service Contracts	75,000	70,000	68,502	1,498
Building Supplies	7,500	7,500	5,018	2,482
Computer Parts and Supplies	10,000	10,000	6,992	3,008
Computers	100,000	100,000	89,673	10,327
Total Building and Maintenance	\$369,750	\$364,750	\$328,061	\$36,689

GENESEE DISTRICT LIBRARY
SCHEDULE OF OTHER EXPENDITURES AS COMPARED TO BUDGET - OPERATING FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget</u>
	<u>Original</u>	<u>Final</u>		
<u>MISCELLANEOUS</u>				
Rent	\$2,000	\$2,000	\$1,704	\$296
Refunds	4,000	4,000	3,172	828
Memberships	7,000	7,000	5,376	1,624
Director's Business Expenditure	1,000	1,000	493	507
Contributed Facilities	748,000	748,000	747,945	55
Depreciation and Disposal	5,000	5,000	0	5,000
Gift and Grant Expenditures	20,000	20,000	55,539	(35,539)
Board Expenditure	2,000	2,000	263	1,737
Total Miscellaneous	<u>\$789,000</u>	<u>\$789,000</u>	<u>\$814,492</u>	<u>(\$25,492)</u>
<u>OTHER</u>				
Capital Outlay	50,000	50,000	19,565	30,435
Bad Debt	0	0	4,983	(4,983)
Total Other	<u>\$50,000</u>	<u>\$50,000</u>	<u>\$24,548</u>	<u>\$25,452</u>
<u>TOTAL OPERATING EXPENDITURES</u>	<u>\$10,057,115</u>	<u>\$12,103,375</u>	<u>\$11,329,015</u>	<u>\$774,360</u>