

## GDL Policy 2.6

### **Overdue, Lost, and/or Damaged Materials**

Genesee District Library may charge a fine for overdue materials. Genesee District Library is not required to send notices for overdue or lost materials, and failure to receive a notice does not relieve the borrower of responsibility to return materials when due. Genesee District Library will suspend a patron's borrowing privileges and deny access to patron PCs and the Internet when the fines and/or fees on a patron's account reach \$4.00.

When the combined value of an overdue item(s) and the fine owed on the item(s) reaches \$25.00 and the item(s) is more than sixty (60) days past due, the Library will refer the unresolved charges to a collection agency and will assess the patron a recovery fee. The Library may suspend the borrowing privileges of a patron referred to a collection agency until the charges are resolved. A payment plan may be established for a patron whose account was turned over to a collection agency by Genesee District Library. The payment plan is a contract whereby the patron agrees to pay what is owed on the account within a specified time.

Genesee District Library may charge for replacement of materials missing, lost, or damaged. Reimbursement is required to repair or replace damaged or lost materials and may include other administrative or processing fines or fees. No replacement items will be accepted for lost or damaged items.