

**GENESEE DISTRICT LIBRARY BOARD MEETING**

**At**

**Genesee District Library Headquarters**

**5:30 p.m.**

**4195 West Pasadena Avenue**

**Flint, MI 48504**

**August 20, 2018**

**Minutes**

Call to Order: 5:30 p.m.

Present: Armstrong, Crites, Delaney, Ryals-Massey and Towarnicky.

Also Present: C. Stritmatter (Corporation Counsel), A. Goldyn, and J. Klich. Public: T. Carlton.

Absent: Bennett, Conerly-Moon, and Jones.

Public Comments: None.

Approval of  
Consent Agenda: L. Ryals-Massey requested to remove the Board by-law change and the Digital Librarian position from this month's agenda. L. Ryals-Massey moved to approve the consent agenda as amended. Motion supported by R. Crites. Motion carried unanimously.

Board Development: Nothing to report.

MMLC: Nothing to report.

Corporation Counsel: C. Stritmatter stated that more depositions were taken last week and there are more scheduled for this week.

GDL Foundation: Nothing to report.

Written Reports: L. Ryals-Massey inquired about the resolution for the Form 5572 waiver. D. Conklin stated that we created it and that it did not require reviewing by our attorney.

L. Ryals-Massey stated the situation with the difficult patron at Davison was handled correctly. She stated that our staff should not be bullied by patrons attempting to bend the rules.

M. Armstrong stated that she has cards for each board member to nominate a person or an organization for the Black History Month Brunch. She stated the committee continues to get the word out about accepting nominations. She stated she has enjoyed her time on the Brunch Committee; however, she feels that the board representative on the committee should be rotated on a regular basis. R. Crites inquired about the same people being nominated each year. M. Armstrong stated that some people are nominated each year; however, they can only be selected as an honoree once.

R. Crites inquired what A. Goldyn does while visiting other branches and A. Goldyn listed off some of the various activities.

R. Crites inquired about penal fines. A. Goldyn replied that by state law, penal fine revenue is to be received by August 1<sup>st</sup> each year. She stated that the amount can vary year to year due to municipalities enacting laws to divert some of those funds back to their departments. She reported the amounts received by Genesee and Livingston Counties.

Monthly Statistics: Nothing to add.

Finance Committee: Nothing to report.

Marketing Committee: Nothing to report.

Personnel Committee: L. Ryals-Massey stated the committee met earlier today to discuss the Digital Librarian position. She stated that the committee will recommend the position to the board at the September meeting. She also stated that a copy of the job description, justification from the Director for the creation of this position, as well as information about the reduction of branch hours in 2010 in the next board packet.

Policy Committee: Nothing to report.

Form L-4029 Tax Assessment: A. Goldyn asked the board to approve the annual L-4029 form to collect local tax revenue. J. Towarnicky moved to approve the form and have the appropriate members sign it. Motion supported by L. Ryals-Massey. Motion carried.

Form 5572 Waiver Approval: A. Goldyn stated that because of PA 202 of 2017, the State of Michigan now requires all governmental entities to annually file a report on their pension and retiree health care liabilities. She stated that the pension liability with Genesee County is considered to be 73% funded, which is well above the trigger ratio of less than 60% funded. The GDL's retiree health care liability is what has triggered the State's under-funded status. Even though GDL has funds in a designated bank account, it cannot be counted as a plan asset in the actuarial report or annual audit report because it's not in a trust account. Since GDL is considered under-funded, we must either file a waiver request to list any assets not on those reports and changes we've made to the retiree health care or file a corrective action plan with the State of Michigan's Treasury Department. If the state denies the waiver request, then we have until December 31 to develop a detailed corrective action plan. A. Goldyn answered various questions from the Board. A. Goldyn recommends the board approve the waiver request that has been presented and have the appropriate board members sign the resolution. R. Crites moved to approve the waiver request. Motion supported by J. Towarnicky. Roll call: ayes – Armstrong, Crites, Delaney, Ryals-Massey and Towarnicky; nays – none.

Financial Recommendations: A. Goldyn recommended moving more funds from the general operating fund. She is recommending that \$800,000 go to the designated retiree health care fund and \$500,000 go to the Genesee County pension fund. R. Crites moved to approve the request. Motion supported by M. Armstrong. Motion carried unanimously.

Board Comments: R. Crites inquired about the phone participation in board meetings. D. Conklin stated the policy committee developed the language for that change to the by-laws so it could be discussed further by the full board at a future meeting.

Adjournment: J. Towarnicky moved to adjourn at 6:03 pm. Motion supported by M. Armstrong. Motion carried unanimously.