

Mission Statement

To offer innovative ways to make the library and its services accessible to members of our diverse communities.

GENESEE DISTRICT LIBRARY BOARD MEETING

At

Genesee District Library Headquarters

5:30 p.m.

4195 West Pasadena Avenue

Flint, MI 48504

September 15, 2008

Minutes

- Call to Order: 5:30 p.m.
- Present: Cotton, Cronin, Green, Ingles, Johnson, Moss, Nealy and Smiley.
- Also Present: P. Parker (Corporation Counsel), C. Nash, A. Goldyn, K. Richards, R. Morgan and C. Warren. Public: C. Yurgaites.
- Absent: None.
- Public Comments: None.
- Approval of
Consent Agenda:
- a. G. Cotton stated that there is a proposed change to the minutes. A. Moss moved to amend the August 18 minutes to add the following sentence after the word "discussion" under the Policy Committee section: Corporation Counsel stated it is not a violation of the Open Meetings Act if the meeting is noticed and no voting occurs during the meeting. Motion supported by J. Cronin. Roll call: ayes – Cotton, Cronin, Green, Ingles, Johnson, Moss, Nealy and Smiley; nays – none.
 - b. Chairperson G. Cotton called for the approval of the Consent Agenda. T. Smiley moved to approve the agenda. Motion supported by J. Cronin. Roll call: ayes – Cotton, Cronin, Green, Ingles, Johnson, Moss, Nealy and Smiley; nays – none. Motion carried.
 - c. The August Financial Reports were approved as presented.
 - d. The August Check Register was approved.
- Board Development: P. Parker briefly spoke about the Open Meetings Act as it relates to GDL's committee meetings. He stated he will give a more detailed presentation about the Open Meetings Act in the near future.
- MMLC: A. Ingles stated a meeting was held last Thursday and G. Nealy attended the meeting. The board voted to remove the Talking Book Center from its list of core services in the Plan of Service. The new plan will be placed on the next agenda for the GDL Board to consider. The board will hire a consultant to conduct a director search as R. Mendel plans to retire in September 2009. A. Ingles stated it was her last Co-op meeting and G. Nealy will attend future meetings.
- Corporation Counsel: P. Parker stated that the Genesee Valley location lease has been signed and copy has been given to C. Nash.

GDL Foundation: A. Moss stated the next meeting will be held on Wednesday and Sandra Murphy from the Community Foundation is scheduled to attend to explain the GDL Foundation's relationship with the Community Foundation of Greater Flint.

A. Moss also stated that the foundation has sent out invitations to attend a reception with author Khaled Hosseini to thank its supporters.

Written Reports: A. Moss inquired about the decrease in Summer Reading Club stats at certain branches and C. Nash replied that in some cases it is due to changes in staff and/or their concentration on day-to-day operations.

C. Nash reported that the I.T. department has been busy installing new equipment.

G. Cotton inquired about the LCD screens at Swartz Creek and Flint Township. R. Morgan stated that Swartz Creek has been installed; however, we are still waiting on the electrical work to be completed before it can be installed at Flint Township.

T. Smiley inquired about the percentage of usage for the self-check out machine at Grand Blanc. C. Nash replied that it was just recently installed and we do not have usage statistics for it yet.

C. Nash stated the decrease in circulation statistics was discussed at a recent branch librarians meeting and it was suggested the floating DVD collection may contribute to the decrease. C. Nash handed out a report regarding DVD circulation statistics. C. Nash stated the branch librarians were asked if they wanted to keep the floating DVD collection and it was a split vote. Some branches have experience an increase in DVD circulation.

Finance Committee/
Retiree Trust: C. Nash handed out a recap of the bids for the retiree trust and stated the next step is for the finance committee to review the information and then make a recommendation to the board. A. Moss asked the board if the committee should review it and make a recommendation or if it should be looked at by the whole board. J. Green inquired if S. Kidd from Lewis & Knopf could make a recommendation. A. Moss suggested tabling further discussion until next month when R. Long will be available to answer questions.

Further discussion centered on federally insured bank amounts and diversifying the balances to other institutions. J. Green moved to have the Finance Committee meet with R. Long when he returns to discuss the insured bank balance amounts and immediately take care of any problems. Motion died for lack of support. G. Cotton suggested meeting with the accountants to discuss diversifying the bank balances to other institutions. A. Moss inquired if R. Long had the authority to move money into different bank accounts and C. Nash replied he does. Discussion. J. Cronin suggested having C. Nash meet with R. Long to discuss the banking situation and call a special board meeting if necessary. J. Green moved to have R. Long meet with C. Nash to discuss the banking issue and if warranted, call a special board meeting and make a recommendation on how to move forward. Motion supported by J. Cronin. Roll call: ayes – Cotton, Cronin, Green, Ingles, Johnson, Moss, Nealy and Smiley; nays – none.

Marketing Committee: Nothing to report.

Personnel Committee: A. Ingles stated the committee met today to discuss C. Nash's proposal to create a scheduling coordinator position. C. Nash stated the Scheduling Coordinator would report to the Assistant Executive Director and is a clerical based part-time position to enter employee schedules and benefit time. A. Ingles stated the Personnel Committee supports the proposal. A. Moss inquired if the board had to approve the proposal or if it was part of the 2009 budget. C. Nash stated it is a new position; however, it is a downgrade of an existing position and within the 2008 budget.

Policy committee: Nothing to report.

Lease and Service Agreements: Nothing new to report.

Board Election of Officers:

P. Parker explained the election procedure. P. Parker officiated and called for nominations for Chairperson. C. Johnson nominated G. Cotton for Chairperson. Motion supported by T. Smiley. P. Parker called for further nominations; none were forthcoming. A. Moss moved to close nominations and elect G. Cotton Chairperson. Motion supported by J. Cronin. P. Parker called for a vote: ayes – all; nays – none.

P. Parker called for nominations for Vice Chair. J. Green nominated J. Cronin. A. Moss nominated C. Johnson. P. Parker called for further nominations. G. Nealy nominated A. Ingles. P. Parker called for further nominations; none were forthcoming and nominations were closed. P. Parker stated that five votes were necessary for a candidate to be elected to the position and called for a ballot vote. P. Parker collected and tabulated the voting results: Cronin – 3, Johnson – 3, and Ingles – 2. P. Parker declared another vote would be taken to decide between C. Johnson and J. Cronin. C. Johnson respectfully withdrew. P. Parker stated a second ballot vote would be done to decide between J. Cronin and A. Ingles. P. Parker collected and tabulated the voting results: Cronin – 6 and Ingles – 2. P. Parker declared J. Cronin the new Vice Chair.

P. Parker called for nominations for Treasurer. T. Smiley nominated A. Moss. Motion supported by C. Johnson. P. Parker called for further nominations; none were forthcoming and nominations were closed. A. Moss moved to close the nominations and elect A. Moss Treasurer. Motion supported by C. Johnson. P. Parker called for a vote: ayes – all; nays – none.

P. Parker called for nominations for Secretary. T. Smiley nominated G. Nealy. Motion supported by G. Cotton. P. Parker called for further nominations; none were forthcoming and nominations were closed. T. Smiley moved to close nominations and elect G. Nealy Secretary. Motion supported by G. Cotton. P. Parker called for a vote: ayes – all; nays – none.

In-Service Invitation: C. Nash stated that it will be held on October 13 at Brookwood Golf & Conference Center from 8:30 until 4:30 pm. She asked board members to RSVP if they plan on attending. J. Cronin recommends board members attend the event.

Fall Branch Tour: G. Cotton stated everyone was given a list of dates for the Fall Branch Tour and asked that board members complete it and return it to the Executive Director.

Board Comments: None.

Adjournment: 6:53 p.m.