

**Mission Statement**

**To offer innovative ways to make the library and its services accessible to members of our diverse communities.**

**GENESEE DISTRICT LIBRARY BOARD MEETING**

**At**

**Genesee District Library Headquarters**

**5:30 p.m.**

**4195 West Pasadena Avenue**

**Flint, MI 48504**

**December 15, 2008**

**Minutes**

- Call to Order: 5:30 p.m.
- Present: Cotton, Cronin, Green (at 5:46 p.m.), Ingles, Johnson, Moss, Nealy and Smiley (at 5:41 p.m.).
- Also Present: P. Parker (Corporation Counsel), C. Nash, A. Goldyn, R. Long, R. Morgan, P. Peterson, C. Warren, H. Gill and C. Yurgaites.
- Absent: None.
- Public Comments: None.
- Approval of Consent Agenda:
- a. Chairperson G. Cotton called for the approval of the Consent Agenda with the caveat of moving the Retiree Trust presentation to the first order of business and adding a closed session to discuss contract negotiations and 2008 budget amendments to the agenda. G. Nealy moved to approve the revised agenda. Motion supported by J. Cronin. Motion carried.
  - c. The November Financial Reports were approved as presented.
  - d. The November Check Register was approved.
- Retiree Trust Presentation:
- G. Cotton introduced D. Lovrovich, a representative of Merrill Lynch in Bloomfield Hills. Ms. Lovrovich stated she has worked at Merrill Lynch for 29 years and handles the investments for several libraries in Michigan. She handed the board an informational packet and stated that key points are the safety of principal and diversification depending on the requirements of the trust. She stated they offer a variety of mutual funds, CD's, and insured savings bonds. Their fee is only \$300 annually to manage the account and includes all purchase transactions.
- A. Moss inquired about investing in stock-market mutual funds. D. Lovrovich stated that most libraries investment policies do not permit the purchase of equity funds.
- A. Moss inquired about the status of Merrill Lynch being purchased by Bank of America. D. Lovrovich stated that everything has been approved and should take effect on January 2, 2009 and it makes them bigger, better and stronger. She stated that Merrill Lynch will still remain a separate entity although it will be a division of Bank of America. A. Moss inquired if there is a required minimum investment amount and D. Lovrovich stated there is not.

Board Development: Nothing to report.

MMLC: G. Nealy stated a meeting was held last Thursday. She stated they have posted the new job description for the Director’s position. She stated that they received half of the state aid money and R. Mendel attended a hearing in Lansing regarding non-resident fees.

Corporation Counsel: P. Parker stated that the attorney for the City of Linden has contacted him several times regarding the ADA information that was included in the lease and service agreement. He stated the attorney mentioned the fact that the city does not have the money to fix everything and the old building is too old for some of the requested items. He stated he believes this will also become an issue with more of the municipalities and would like the board to discuss this further at the January meeting. A. Moss inquired about the legal ramifications of non-compliance with the ADA guidelines. P. Parker stated that GDL is not required to have every building ADA compliant; however, we do need to make our services available to those that want it.

P. Parker stated that the Deerfield Township and Tyrone Township service agreements will be expiring soon and need to be renewed. He stated that he will prepare the agreements and the board can discuss it at the January meeting.

GDL Foundation: A. Moss stated that a meeting was held on December 3. This year they allocated monies to GDL in the amount of \$500 for technology, \$1000 for staff training and \$1000 for an author reception. She stated that hopefully, this is something they can do on an annual basis.

A. Moss stated that she will work with the Community Foundation of Greater Flint so the GDLF does not confuse its non-profit status.

A. Moss stated they decided to wait until March for board elections and wait to combine funds when it is a more opportune time.

Written Reports: G. Nealy asked about the program for seniors and C. Nash replied she believes it is at the Applewood Café, but will look into it and let her know.

G. Nealy asked where the Juan Williams event will be held, and P. Peterson replied that he would be at the Grand Blanc library.

C. Nash stated that GDL is going “green” and the Friends group and the branches are selling the re-usable book bags for \$3 each.

A. Moss inquired about the length of time you can borrow the big bag of books and P. Peterson replied they check out for six weeks.

A. Moss inquired about the contractual services line item. R. Long replied that the bulk of it is the collection agency cost and the budget was prepared before we contracted with the collection agency. He stated that we have recovered twice as much in money and materials as we have been charged by the agency. G. Cotton inquired if the upcoming budget amendments would cover the deficit and R. Long stated the amendment would take care of all deficits.

A. Moss inquired about the status of the insurance claim. R. Long stated that the insurance rep claims he just does not have time for it. R. Long stated that will contact the state insurance commissioner soon so the matter can be settled. R

Written Reports  
(continued):

Long also stated that our insurance carrier is on stand-by to settle the claim if ProMed's insurance company does not.

J. Cronin stated she was concerned about the water leak at Beecher and inquired if it was as bad as last time. C. Nash replied that she did not believe it was as bad as last time. A. Moss inquired if plastic could be placed near the ceiling to prevent it from happening again. R. Long replied that may not solve the problem and that the building just needs to be maintained better. A. Moss inquired if the computers could be moved to a different location and R. Morgan replied that something like that could be done.

G. Cotton inquired if there have been any problems with the TV monitors that have been installed and R. Morgan replied there have not.

J. Green inquired about the panic buttons. C. Nash replied that only one has malfunctioned and has been replaced and a spare was purchased in case another one malfunctions.

A. Moss inquired about the statistics for branches that have decreased. C. Nash replied that it is because of the floating DVD collection. Circulation has been redistributed.

Finance Committee: A. Moss stated no meeting was held.

Marketing Committee: J. Green stated no meeting was held.

Personnel Committee: A. Ingles stated that a meeting has been scheduled for January to meet with the Executive Director to set her goals for the coming year.

Policy committee: A. Moss stated no meeting was held.

2009 Budget: A. Moss stated at the November meeting the Finance Committee recommended the board approve the 2009 budget and the proposals submitted by the Executive Director with decreases. A. Moss moved to accept the 2009 budget and proposals as presented. Motion supported by G. Nealy. Roll call: ayes – Cotton, Cronin, Green, Ingles, Johnson, Moss, Nealy and Smiley; nays – none. Motion carried.

2008 Budget Amendments: G. Cotton stated board members were given a copy of the 2008 budget amendments and asked for a motion to approve it. A. Moss moved to accept the 2008 revenue and line item budget amendments presented. Motion supported by J. Cronin. Roll call: ayes – Cotton, Cronin, Green, Ingles, Johnson, Moss, Nealy and Smiley; nays – none. Motion carried.

Closed Session: J. Cronin made a motion at 6:19 p.m. to move into closed session to discuss the current bargaining agreement process. Motion supported by T. Smiley. Roll call: ayes – Cotton, Cronin, Green, Ingles, Johnson, Moss, Nealy and Smiley; nays – none. Motion carried.

Open Session: The board moved back into open session at 6:40 p.m.

Board Comments: None.

Adjournment: 6:42 p.m.